

CPC Minutes November 11, 2025

CPC met at 6:30pm at 30 Carew St., South Hadley. There was 6 CPC members in person and 4 virtually. We opened with The Responsibility Pledge and Sam, (currently Co-Chair), read the Responsibilities for CPC Representatives statement. The secretary report was read and accepted, followed by the liaison report. The liaison report included that she had received 3 new student emails, but they have not replied to her message to them. She has also updated the spreadsheets. The report was accepted.

Old Business, that has been in progress, is the CPC page on the Area website. Tom, the Area Webmaster, gave a presentation of the updates that have been done and what was still in process. The items that are left to be finished are mostly aesthetic, enlarging icons, minimizing lengths of phrases for more compatibility to size of the page, and eliminating some “white space”. Components that have been completed include the “Contact CPC” box, which will send an email directly to the CPC inbox of the Area Website, 3 videos (one for health care professionals, one for corrections prof., and one for human resource prof.) were added to the original one (for general prof.) that was already present. Lastly, Tom also added the CPC 6 Month Report to the Fall Assembly 2025 to the bottom of the page to show the work CPC has been doing.

New Business was presented by Caren, she put together a rough draft for the guidelines for a CPC Chair. It was reviewed by the committee and our Delegate, Steve. Steve gave his input and used his experience as a former CPC Chair to help edit/modify the guidelines. One of his strongest suggestions was for the Chair to delegate many responsibilities, not to be lazy, but rather that when folks have a goal/job they tend to keep coming to the committee. Caren will revise the guidelines.