

Here are the meeting minutes from the Archives meeting held on January 6<sup>th</sup>, 2026. The links for some of the information for the Area 31 Committee Representative Kits are listed in the email, others are attached as pdf documents.

**Attendees:**

Rick W. Archive Chair - Scrambled Eggs

Judy H. Co-Chair - Daily Reflections

Carl G. Archivist

Ray M. Aea Delegate

Eric Web Host

Archie A. Secretary – Cold Spring Group

Joe L Holyoke Sober Sunday

Leroy G. Cold Spring Group

Sean L. Haydenville - Sunday Night Life Group

John F. Monday Night East Hampton

Victoria M. I Opener Group

Cheryl W. East Mountain Group

Peg C. Daily Reflections

Opening of Meeting:

The Chair opened the meeting with a moment of silence followed by the Serenity Prayer and article of purpose.

Chair Comments:

Rick explained what the purpose of the Archive committee was, then welcomed new members and asked them to introduce themselves and share if they had previous service experience. He then handed out Area 31 Committee Representative Kits to the members in attendance from the GSO. The kits included guidelines AA Archives, Researching Group

History, Digitizing Archival Material, Collecting Oral History as well as Group History Forms, Welcoming to Area 31 Archives Committee and Archives and History introduction.

Rick also suggested that this year we make a commitment to collect and document a targeted number of group histories so we can expand and preserve the AA Western Ma area history.

#### Archivist Comments:

Carl explained to the group the function of the Archivist, he offered to give members a tour of the boards and archived materials. He explained that the materials (including recordings) can be used by anyone to research and document group histories also suggested that the committee members review the presentation board's contents and history. He also continues to catalog existing material and hopes to have it categorized on the area website in the future.

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#### Ray M.- Area Delegate Update:

Upcoming events: NERAASA February 19<sup>th</sup> – 22<sup>nd</sup> Portland, ME, GSO Bus Trip to AA headquarters in NY on April 10<sup>th</sup>, there is a monthly Concept Study Meeting on the first Thursday of every month at 7PM, many other events / announcements that can be found on the Western Mass Intergroup website <https://westernmassaa.org/> and <https://area31aa.org/>.

Ray also informed the committee that expenses have risen while donations have declined.

#### Old Business:

The committee budget was approved but slightly lower than last year.

#### New Business:

There are approx. 300 groups in area 31, but many don't have their history achieved. Discuss how to collect new group histories during this year to help preserve area AA group history and set a specific targeted goal.

Anonymity, as it pertains to the use of the Archive boards and other material. Should we place a statement on the board that the use of photography is prohibited and recording is not permitted?

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#### Committee:

Discussions during the meeting included; anonymity of archive boards and material, a suggestion that the promotion of archive recordings be used at group meetings to share AA area history and collection of area history.

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#### Request for Archive Boards:

I Opener Group (Florence), for their 36th anniversary celebration on Sunday January 18<sup>th</sup> @ 7am. Judy H. will supply the boards

The meeting was closed with the Responsibility Pledge.

#### Area 31 Committee Representative Kit Material

Welcome to the Area 31 Archive Committee (attached .pdf)

Group History Form (attached .pdf)

Archive & History (attached .pdf)

Guidelines for Collecting Oral History (attached .pdf)

[AA Guidelines - Archives](#) (web link)

[Digitizing Archival Materials Guideline from GSO](#) (web link)

[Researching AA Group History](#) (web link)

#### Historical Archived Minutes Link

[https://area31aa.org/committee\\_minutes/Archeive](https://area31aa.org/committee_minutes/Archeive)