

# Western Mass. Round-Up Committee

## Meeting minutes from April 10, 2024

### Meeting opened at 6 pm

**Location has been selected and confirmed:** St. John's, 60 Broad St., Westfield (site of Whip City Nooners & Spring Assembly)

**Date/Time:** Saturday, June 1; 9 am – 9 pm

### Registration

Registration forms printed and begun to be distributed. Yolanda can print more from work. Save the dates are also printed and available.

### Program

Several items of the day's program were discussed. The final program has not been completely set, and we're waiting until it is to release it.

- WMYPAA will be represented with an evening workshop & sobriety countdown
- CPC and Grapevine will also be represented
- No Spanish/bilingual meeting planned
- Al-Anon will have its workshop in the adjacent room
- There will be a lunch hour (noon) and a social/dinner hour (5-5:50)
- STILL NEED: Keynote speaker (Steve), Spiritual speaker (Tom)

### Hospitality

- We will have a list of items to buy in the week before the Round Up. We will work that out as the date nears.
- Each of the 6 districts will pitch in with overseeing hospitality throughout the day.
- Decided on a pizza lunch. Will be sure to order enough pizza for all, even if it means over-ordering.
- Matt will cater dinner again.

- Need 4 coffee pots. 2 regular, 1 decaf, 1 hot water. Steve A. said he will find last year's coffee pots. Whip City has some and will give us full run of them.
- Raffle: Will work out as things get closer.

## **Checklist**

- Need registration items: Lanyards, name tags, "committee" ribbons. Sean volunteered to get those.
- Need donations. Money. Baskets for the raffle. Cups and coffee.
- Order plaques for speakers. Yolanda handled plaques, similar to last year.
- Zoom – there will not be a hybrid meeting. We can set up a closed-circuit Zoom, though, so that it can be recorded.
- Related: We need to work out how to have the day recorded for audio purposes, and how to create copies to be sold. USB thumb drives? Ask Laura to run it, cover her expenses?
- Make sure we have audio speakers.
- Banner to hang. Steve should have it. Need to make it 55.

## **CLOSING**

Left the meeting there. Next meeting: **5-8-2024**