

April 13, 2016

- Chair (Cheryl Z.) ~ Call to Order @ 6:00 PM
- Meeting opens with a moment of silence – Serenity Prayer
- Co-Chair/Hotel Liaison (Marc G.) read what is Roundup from Area Handbook (p23)
- Welcome new members!
- Secretary Report (Rebecca S.) ~ read minutes from March, motion to accept
- Treasurer's Report (Joanne S.) ~ Starting balance of \$4,626.12.- \$27.65 for supplies for Spring Assembly, +\$520.00 from registrations, etc. Ending balance of \$5,118.47.

### **Old Business**

Fifty Spanish programs are to be printed

We will be doing hospitality baskets

Sandy suggested that we put an email option for registration to save on postage for next year and the database can grow.

We should offer an email sign-up sheet at the registration table for this year's attendees.

### **New Business**

**Registration:** May 14 there will be an envelope stuffing party for 500 registrations packets. Time and place to be announced via email. Packets will include "What is roundup", name badge, survey, email addition for next year's database, map of local area and restaurants, local meeting list, map of meeting room locations within hotel, and program.

**Program:** We will have two ASL interpreters; two hotel rooms will be given to them for the weekend. Instead of paying for large printed signs of the program, Jerry has printed laminated signs for a lower cost. They will be placed with the wooden stands around the roundup. Jerry is making a vinyl ball for the red ball meeting.

**Banquet Committee:** All ticket sales go to Keith. La Quinta would like the \$4,247.60 for 200 meals paid by May 13. 88 tickets sold so far.

**Hospitality:** We need one more large coffee pot, Brandon's home group may be able to supply it. Last year's budget for hospitality supplies was \$400.00

**Alkathon:** All set

**Al-Anon:** Have books, topics and chair people.

**Bilingual:** Which groups are going to sponsor meetings and what topics?

**WMYPAA:** No report

**Donations:** We need books, coffee, and cash.

**Raffle:** 16-18 conference approved items are to be raffled off each hour. Nick will be assisting Daniel with raffling off items. Pen and grapevine subscription will be prizes for the red raffle tickets given in each registration packet. 12/21 vote to announce winners after banquet.

**Entertainment:** We have a DJ from 9-11PM for \$150.00. \$50 deposit and contract will be drafted. Suggested setup time is 4-6:15 PM.

**Audio:** no report

**Visitors:** Alternate Delegate Mike mentioned Tuesday May 31, the Mass State Convention Planning Committee will be meeting at the AMF Bowling parking lot at 6PM to carpool, all are welcome.

### **New Business**

Mary and Cheryl will be meeting 4/23 at 4PM to finalize job descriptions.

Unanimous vote to finalize program.

We should read "How it Works" in Spanish and English for the Saturday night keynote meeting.

Keith has more banquet tickets to disperse if needed.

We will finalize the format for bilingual meeting. Preamble and unity statement should be bilingual.

Paul is chairing the Old Timers meeting and has three speakers.

A motion was made to develop guidelines for next year, tabled for June roundup post-meeting.

Intergroup will be at Roundup with conference approved items for sale.

### ***Motion to Adjourn ~ (7:10)***

~ Meeting closes with the "I am Responsible" pledge

**\*\*A special thanks to all the Round Up Committee Members for your commitment to service!!!Reminder ~ next meeting May 11<sup>th</sup> @ 6:00PM**

Respectfully submitted – Rebecca S.