

Western Mass Intergroup Meeting Minutes 4/08/21

(Meeting ends promptly at 8:30 pm unless a motion from the floor is raised and passed by simple majority vote)

Zoom ID #: 575 606 2145 Password: Intergro4

Meeting opened promptly at 7:00 pm with a moment of silence followed by the serenity prayer.

Intergroup Officers in attendance: Mike R, Chair; Kevin L, Acting Treasurer; Kate G, Secretary.

Articles of Purpose. -John G

Tradition of the Month read by – Dan B

Steering Committee members in attendance: Nancy P, Mike R, Charlie R, Joy F, Kevin L, Dan B, Kate G, Carolyn K, Kathy C

new Intergroup reps: (2)

- Nancy R- Women's Fireside Chat Group
- Linda – Mixed Nuts Group of AA

Mike R., Chair, dropped his email in the chat, (*****@***.***), for an electronic new rep packet.

1) Elected Position Reports:

a) Secretary's report – Read and accepted

b) Treasurer's report: Read and accepted.

C. Bookie Coordinator: Dan B- Please alert your bookies to contact Dan at (###) ###-#### or *****@***.*** to get on the Bookie list and become active with other bookies. The Bookie Meeting time is the second Thursday of the month at 6:15PM.

d. Events Coordinator: Charlie R: nothing to report. The Moose Lodge is not allowing the Intergroup Picnic to occur there this year. We are still hoping to be able to have the Intergroup Picnic this summer.

2) Staff Position Reports:

- a. Office Manager: Joy- Intergroup is here to help any groups that need it. Please submit Group Change Forms for updates and any group changes. Also, there still seems to be misinformation circulating about store and office hours- hours are still MWF 9-11:00AM Please reach out by calling 413-532-2111 or emailing: Intergro4@aol.com. Please call ahead for any sales related calls.
- b. Webmaster: Kevin- Changes to group information on the website cannot be done without the Group's permission; Intergroup is still working closely with Bob at the area to keep an updated meeting lists on the website and in the app. Thank you for keeping us up to date on your group as we are unable to put a group on the list without the group's permission. Phone

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Coverage: Is now done on an individual basis because of COVID-19. Please reach out to Joy to be on this list. Intergroup is now back with Crocker.

Old Business:

- c. Mike R has introduced an initiative to form an ad-hoc committee to rewrite the job descriptions and qualifications for Chairperson, Treasurer, Secretary, Bookie Coordinator, Office Manager, Business Manager and Webmaster and to meet once monthly to bring new guidelines to the body by September 2021.

New Business:

- a) Western Mass Intergroup is moving. We don't have an exact day or time, but it looks like end of April or beginning of May. So, there are a couple of things that need to be discussed:
 - a) We are going to have to coordinate the move, have a plan as well as volunteers.
 - b) We are going to need to move all of our services to the new location, specifically phone lines and cable lines as the new location does not have phone and cable access in the rooms we will be going into.
 - c) We will need to hire an insured moving company to move our copier. The copier is a \$5000.00 piece of equipment and in case of damage and we need to make sure that is insured during the move.
 - d) We will need to purchase some new cabinets and desks to ensure that we can configure the new office space to be the most efficient it can be. Much of what we have in the office now is far too bulky to fit into the limited space that we will have.
 - e) When the move happens, we would like to be able to purchase lunch for all volunteers.
 - f) We will be moving to the church on the corner of Maple and Appleton St. in Holyoke. Mailing address being 300 Appleton St. Part of our deal with the church is that we agree to purchase a cabinet for some of their things as we will be taking away some of their space.
 - g) We will also need to purchase a cabinet for the kitchen to keep all of our coffee and paper supplies in.
 - h) I am asking the body for \$2000.00 (from our prudent reserve) as a rough estimate to make this move happen. If we were forced to find another location, the cost would be far greater and could potentially leave us in a much worse situation because we couldn't afford all the move in costs and rent of another location. The fact that the Appleton St. Church owns our current church means that we won't have all those upfront moving costs.
 - i) The money that we take from the prudent reserve will be paid back monthly from the Literature Account.

Discussion:

Lin: Why are we moving?

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Mike/Kevin: The church is closing.

Linda K: Why are we moving to a smaller area?

Mike/Kevin: We have a long-standing agreement with the church; this is the only space currently available; should a larger room become available, we hope our loyalty and fidelity will pay off and it will be offered to us.

Kate G : What is our timeline? Do we know this yet?

Mike/Kevin: Parishioner votes are being tabulated tonight; we know more soon, however, we are confident the church is closing and hopeful we can be fully moved in by the end of May if all goes well.

John G: Is \$2,000.00 enough? Why not \$2,200.00?

Mike/Kevin: We are asking for \$2,000.00 from the prudent reserve with some flexibility if charges go over \$2,000.00.

John G makes a motion to put aside up to \$3,000.00 for the move.

Further discussion ensues,

John G amends his amendment:

That up to \$3,000.00 of the prudent reserve be accessible for the move to be paid back in monthly installments from the literature account as it becomes available.

Seconded.

Mike R establishes there are 22 voting members present; votes:

21 in favor, 1 abstained (abstained voter refused comment when invited to share their opinion.

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Motion passes. Vote and so ordered.

2) Area 31 Committee Reports:

- a. Delegate/Alternate Delegate: Paul H:
 - a.i. General Service Conference will be Sunday April 18-Sat April 24
 - a.ii. Round Up will be virtual on May 15 from 8:00AM- 9:00PM
 - a.iii. General Service Office re-opening in May.
 - a.iv. International Conference expenditures were reimbursed by insurance when canceled due to pandemic.
 - b. Chairperson: Steve M: Report received.
 - c. Accessibility: No report
 - d. Archive: No Report
 - e. Cooperation with the Professional Community: No Report
 - f. Grapevine: No Report
 - g. Public information: No Report
 - h. Round Up: Round- No Report
 - i. Area Website: No Report
 - j. Institutions: No Report
 - k. WMYPAA: No Report
- 3) Next Intergroup meeting is: 5/13/2021, 7:00PM
 - 4) Next Steering Committee meeting is: 4/29, 7:00PM
 - 5) Meeting adjourned at 8:10PM.
 - 6) Closed with the Responsibility Pledge.