

## STEERING COMMITTEE (SC) MEETING MINUTES

MEETING DATE: THURSDAY February 25, 2021 7:00-7:30PM

ROLL: Mike R(Chair), Kate G (Secretary), Kevin (Acting Treasurer), Dan B. (Bookie) Charlie R. (Past Chair), Joy F, Dave C. and Carolyn R.,

7:00 PM- Roll Call Conducted, meeting began with The Serenity Prayer.

**Secretary's Report:** Read and accepted.

### **New business/Introduced Agenda Items:**

Three agenda items as introduced by Mike R as chair:

1. WMIG service position job descriptions need to be updated. Wants to form a sub-committee to rewrite them by September 2021. Positions include:
  - a. Chairperson
  - b. Treasurer
  - c. Secretary
  - d. Webmaster, there are no plans for this position at this time.
  - e. Bookie Coordinator
  - f. Office Manager, no changes planned at this time.
  - g. Business Manager
2. 4 positions will be rolling out and we should begin identifying people to serve in the Steering Committee.
3. Please look at script for district meetings. Nancy had an older version that was sent out in LibreOffice.
  - a. People reported difficulty opening it on their phones but could on the laptop because of the software.
4. Kevin reported that he made an appointment with Peoples Bank VP, and PPP loan Officers.

- a. A request had to be put in writing; there's a review of the 941 payroll forms, and if everything spent lawfully, the bank can move us to a 1% interest loan. So, now we are being charged an interest rate.
- b. A pay-off figure good until Feb 12 is \$6353.33, this can be done in one lump payment from prudent reserve. Once voted on by the IG body on 3/11/21 a letter has to be sent and payment can be made at noon the following day.

**4. Steering Committee to attend Area District Meetings again:  
(You may also go to: [area31aa.org](http://area31aa.org) for direct zoom links)**

<p><b>District 1</b>  <b><u>District One: 3<sup>rd</sup> Thursday - 7:30 pm:</u></b>  <b>3/18/21</b>  <b>Zoom Id #:</b> 484 0115 097  <b>Password:</b> District1          Sacred Heart Church, 35 Everette St.          Springfield, MA</p>	<p><b>Mike R</b></p>
<p><b>District 2</b>  <b><u>District Two: 2<sup>nd</sup> Monday - 7:00 pm:</u></b>  <b>3/8/21</b>  <b>Zoom ID #:</b> 884 1126 9312  <b>Password:</b> 1e5Dje          Grace United Church, 474 Pleasant St.          Holyoke, MA 01040</p>	<p><b>Dave C</b></p>
<p><b>District 3</b>  <b><u>District Three: 3<sup>rd</sup> Friday - 7:00 pm:</u></b>  <b>3/19/21</b>  <b>Zoom ID #:</b> 830 1542 5561  <b>Password:</b> 043735          Old Lee Court House, Lee Town Hall,          Park St. Entrance - Lee, MA</p>	<p><b>Mike R</b></p>
<p><b>District 4</b>  <b><u>District Four: 3<sup>rd</sup> Tuesday - 6:45 pm:</u></b>  <b>3/16/21</b>  <b>Zoom ID #:</b> 862 3226 8280  <b>Password:</b> dlwhBk          Holy Family Church Parish Center, 29          Sugarloaf St. South Deerfield, MA</p>	<p><b>Dan B</b></p>

<p><b>District 5</b>  <b><u>District Five: 1<sup>st</sup> Monday - 7:30 pm:</u></b>  <b>3/1/21</b>  <b>Zoom ID #:</b> 864 3587 8934  <b>Password:</b> 485319  Union Church of Christ, 51 Center St.  Ludlow, MA</p>	<p><b>Charlie R</b></p>
<p><b>District 6</b>  <b><u>District Six: 3<sup>rd</sup> Monday - 7:00 pm:</u></b>  <b>3/15/21</b>  <b>Zoom ID #:</b> N/A  <b>Password:</b> N/A</p>	<p><b>Charlie R</b></p>

**Area 31 meeting cancelled due to Spring Assembly.**

**Area Meeting: 2<sup>nd</sup> Wednesday - 7:30 pm: 3/10/21**

**Zoom ID # -** 868 1581 0471

**Password:** 173419

Grace United Church, 474 Pleasant St. Holyoke, MA 01040

Meeting Adjourned 7:30PM with the "I Am Responsible Pledge".

Next IG meeting March 11, 2021 7:00PM. on Zoom: Room ID 575 606 2145, Password: Intergro4.

Next Bookie Meeting right before IG at 6:30PM, also on 3/11/21, also via Zoom: Room ID 575 606 2145, Password: Intergro4.

Next Steering Com meeting will be 3/25/21 at 7:00PM.

Thank you for your service.