

STEERING COMMITTEE (SC) MEETING MINUTES

MEETING DATE: THURSDAY January 7, 2021 7:00-7:30PM

MEMBERS PRESENT: Mike R(Chair), Kate G (Secretary), Kevin (Intergroup Office), Dan B. (Bookie) Charlie R. (Past Chair), Renee K, and Carolyn R.

7:00 PM- Roll Call Conducted, meeting began with The Serenity Prayer.

**Secretary's Report:** No Report.

**New business/Introduced Agenda Items:**

Four Agenda items as introduced by Mike R as chair:

1. **Kevin's hours of availability:** Mike R Asks the Steering Committee if we can endorse a reasonable timetable of availability for Kevin should be communicated clearly as Kevin has been operating as if "on call" 24-7. Kevin relays member expectations of him are to answer quickly and efficiently regardless of what time or what day it is. Kevin and Joy are currently both very ill and Kevin is under a doctor ordered quarantine. The general suggestion to Kevin is to limit the hours he is willing to work to normal business hours of Monday through Friday 9:00AM to 5:00PM and that this be posted on the western Mass Intergroup website to curb expectations. Further, it is suggested Kevin set up an auto-reply message on his email that response time will be during **normal business hours**.
2. **New electronic WMIG Rep kits** will be supplied to all new Intergroup reps. Any ideas on additions to the packet, please get to Mike R. Mike R intends to
3. Create a **WMIG Rep** list of members and their groups and email addresses in hopes to educate and inspire involvement. electronic copies of Secretary Reports, Treasurer Reports, etc. can be provided to groups via their Intergroup Reps
4. **Steering Committee to attend Area District Meetings again:**

|                   |                  |
|-------------------|------------------|
| <b>District 1</b> | <b>Carolyn</b>   |
| <b>District 2</b> | <b>Mike R</b>    |
| <b>District 3</b> | <b>Kate G</b>    |
| <b>District 4</b> | <b>Dan B</b>     |
| <b>District 5</b> | <b>Charlie R</b> |
| <b>District 6</b> | <b>Renee K</b>   |

**Mike R will attend the Area 31 meeting.**

\*\* DCM's will be made aware we are coming and will be asked that we be put into Agenda.

Meeting Adjourned 7:30PM with the "I Am Responsible Pledge".

Next IG meeting January 14, 2021 7:00PM.,

Bookies Meeting right before at 6:30PM, both on Zoom: Room ID 575 606 2145, Password: Intergro4.

Steering Com meeting will be 1/28/21 at 7:00PM.

Thank you for your service.