

**AREA 31 WESTERN MASS INSTITUTIONS COMMITTEE**  
**P.O. BOX 1391**  
**HOLYOKE, MA 01041-1391**  
**BUSINESS MEETING**  
**Wednesday August 2, 2023**

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20 members were in attendance.

Matt opened the meeting at 7:00 with serenity prayer

In agreement and cooperation with the Responsibility Pledge of Alcoholics Anonymous, the primary purpose of the Institutions Committee is to coordinate the work of the individual AA members and their groups who are interested in carrying the AA message of recovery to all alcoholics who might benefit from a meeting brought into their facility and to facilitate a means of Bridging the Gap from the institution to the larger AA community.

Introductions of the committee members;

Chair Matt, Alyssa covering for Secretary, Librarian JD, John BDG, Liaison Carla, Treasurer Steve.

### **Reports**

**Secretary's Report-** Alyssa read report from June; accepted

**Treasurer's Report-**

\$1700 prudent reserve and budget

\$1350.76 donations (down)

\$3050.76 balance

Paid bank charge

Paid rent- \$75, \$2 bank fee

Set aside \$200 for NERAASA and BTG

Balance \$2773.73

\$1900 now for prudent reserve and budget

\$873.80 for books

**Bridging the Gap (BTG)- John**

New forms available if members want to volunteer to give someone a ride

There is a link so if one's phone isn't working, the link will bring people to a form to fill out to give rides

**Librarian- JD**

Handed out 124 books, sorted books, had \$1,094 to buy books, spent \$1,067, leaves an excess for the month, \$75.20 credit available for next month

Total of 667 books on hand

**Liaison- Carla**

Reached out to Section 35 in Ludlow due to issues bringing literature in, did not hear back from director

Will go through database with Urgyen upon return from traveling

**Berkshire Institutions:**

Not present

### **Invited Committee Reports**

**Steve, Alternate Delegate**

Concept 8 will be Discussed 8/3, in person and on Zoom, information on area31aa.org

Next Wednesday 8/9, the area committee will meet and all are welcome.  
 District 4 is hosting a workshop on the 12th of August at the Holy Family Catholic Church in Deerfield MA, topic is “Keeping Your Triangle Balanced”, 5pm-9pm  
 Sunday August 20th, Intergroup Picnic, Moose Lodge Chicopee, begins at 11am  
 August 25th, Intergroup hosting a golf tournament at Agawam Municipal Golf Course  
 August 25th, District 2 workshop at Agawam Congregational Church from 5pm-9pm  
 “Celebration for Service Work” is the topic  
 Berkshire Intergroup is hosting a retreat in Sheffield, MA on the 23rd of September, info on Berkshire intergroup website, suggested donation \$20  
 Area 31 Fall assembly at St Catherine of Sienna church in Springfield Oct. 14th and 15th, this is an election year GSRs should be present to vote 9-4 saturday, area inventory, 1-5pm  
 Sunday, election and area business meeting, food available on Saturday

**End Reports**

**Issues with Current Commitments**

Taylor from Do Ore Die: Aster House 2nd Monday @7, two people were there for a personal commitment at the same time as their commitment, they were offered 3rd Monday from Institutions Committee and they were there again  
 Carla will ask director of Aster House for updates on whether or not they still need the commitment  
 Evan asked about Ludlow men’s Section 35 meeting and if someone can be an IGR and take the commitment. Matt affirmed and explained what a Section 35 program entails.

**New Institution Group Reps (IGRs)**

Sean, Springfield Young People’s

**Roll Outs**

Taylor: 2nd Monday, Aster House  
 Betty: 3rd Wednesday Women’s Jail 7pm (they will cover August’s commitment)

**Roll Ins**

None

**Old Business**

Steve (treasurer) brought a motion to the table: should we continue putting away \$200 per month for committee members to travel to BTG and conventions, or table it

**New Business**

Motion passed to spend \$873.80 on literature  
 Steve (treasurer) posed a question: we’re giving \$200 a month towards John’s BTG trip, asked if he should keep putting \$200 a month in or cut it back and put it towards book  
 Steve (alt. delegate) suggested we continue donating to ensure that members traveling are fed  
 Gary discussed how in his experience, members are provided the hotel stay and admission to conventions  
 Steve (treasurer) suggested he amend the motion and continue putting away \$200 per month  
 John suggested that if there were extra money, it would be returned to Intergroup  
 Motion rescinded

Steve (alt. delegate) said if it’s a requirement of a committee service position, it should be financed

**Motion to close @ 7:30 pm**

Closed with Responsibility Pledge

**End minutes**

**The next meeting will be at 7pm on September 6th @ 30 Carew Street, South Hadley.**

**Your 2023 Institutions Committee**

Chair	Matt F.	phone: [redacted] email: [redacted]
Co-Chair	Jax M.	phone: [redacted] email: [redacted]
Secretary	Urgyen	phone: [redacted] email: [redacted]

Treasurer	Steve	phone: [redacted] email: [redacted]
BTG	John F.	phone: [redacted] email: [redacted]
Liaison	Carla	phone: [redacted] email: [redacted]
Co-Liaison	Jim R	phone: [redacted] email: [redacted]
Librarian	JD	phone: [redacted] email: [redacted]
Berkshire Institutions Chair	Hedley	phone: [redacted] email: berkshireainstitutions@gmail.com
CPC		

### Open Commitments

Institution	Address	Type of Facility	Day	Time
CHD-Aster House	51 Old Lyman Rd, South Hadley, MA 01075	Co-Occuring Enhanced Residential Rehab. Program  CO-ED	4th Monday	7:00 PM

MissionCare at Holyoke	35 Holy Family Rd, Holyoke, MA 01040	Long term care, dual diagnosis, Compassionate Care provider for inmates of MA Dept. of Correction  CO-ED	1st & 3rd Wednesdays or Thursdays	2 PM or 4:30 PM
MissionCare at Holyoke	35 Holy Family Rd, Holyoke, MA 01040	Long term care, dual diagnosis, Compassionate Care provider for inmates of MA Dept. of Correction  CO-ED	2nd & 4th Wednesdays or Thursdays	2 PM or 4:30 PM
Ludlow Men Section 35	Stony Brook Facility	Section 35	every Sunday	7:00 PM
Franklin Recovery Center	298 Federal St, Greenfield	Women's Facility Detox & CSS	Every Monday	7:00 PM
Franklin Recovery Center	298 Federal St, Greenfield	Women's Facility Detox & CSS	Every Tuesday	7:00 PM
Franklin Recovery Center	298 Federal St, Greenfield	Women's Facility Detox & CSS	Every Wednesday	7:00 PM

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Franklin Recovery Center	298 Federal St, Greenfield	Women's Facility Detox & CSS	Every Sunday	7:00 PM
Highview of Northampton	Leeds, MA	Co-ED Nursing Home	Tuesday-Thursday	6:00 PM
CT Corrections	335 Bilton Road Somers, CT 06071	Men's prison Background checks required to enter Carla has more info on requirements for entry to the facility	1st & 3rd Thursday	Arrive for 6:15, meeting at 6:30
CT Corrections	335 Bilton Road Somers, CT 06071	Men's prison Background checks required to enter Carla has more info on requirements for entry to the	2nd & 4th Thursday	Arrive for 6:15, meeting at 6:30

		facility		
Hairston House	25 Graves Ave, Northampton	Men's sober house Clients can leave to get to meetings	1st & 3rd Monday	7:00 PM
Hairston House	26 Graves Ave, Northampton	Men's sober house Clients can leave to get to meetings	1st & 3rd Tuesday	7:00 PM
Hairston House	25 Graves Ave, Northampton	Men's sober house Clients can leave to get to meetings	1st & 3rd Wednesday	7:00 PM
Hairston House	25 Graves Ave, Northampton	Men's sober house Clients can leave to get to meetings	1st & 3rd Thursday	7:00 PM
Hairston House	25 Graves Ave, Northampton	Men's sober house Clients can leave to get to meetings	1st & 3rd Friday	7:00 PM