

**AREA 31 WESTERN MASS INSTITUTIONS COMMITTEE**  
**P.O. BOX 1391**  
**HOLYOKE, MA 01041-1391**

**BUSINESS MEETING**  
**Wednesday Jul 7th, 2021**

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11 members were in attendance.

Andrew opened the meeting at 7:00 with a moment of silence, followed by the Serenity Prayer, and the guidelines of the committee. Cathy read the tradition of the month, and Tyler the concept of the month.

Introductions of the committee members.

**New Institution Group Reps (IGRs):**

Peter, Better Safe Than Sorry zoom nightly meeting.

**Secretary's Report:** Dan was present to read the minutes of the last meeting.

**Treasurer's Report** - Mitch was present to give a report.

|                                     |          |
|-------------------------------------|----------|
| • Ending Balance from Prev.         | \$900.00 |
| • Total donations                   | \$825.38 |
| • Expenses                          | \$80.00  |
| • Ending balance for book purchases | \$745.38 |
| • Ending Balance to Carry (reserve) | \$900.00 |

Crocker sent a letter about new rates for our Bridging the Gap telephone service. The cost will be going up \$2.00 per month. Report accepted, seconded, and passed.

**BTG** – Jeff was not present to give a report.

**Liaison** – Position is currently vacant.

**Librarian** – No report.

**Berkshires** – Jenn was not present to give a report.

**Open discussion of meeting issues** - No issues to report.

**Area Delegate** – Mike B., Alternate Delegate, was here to offer a report. The Mass State Convention planning committee meeting is the 27th of July at 7:00. Meeting information will be provided via email at Mike's address [altdelegate@area31aa.org](mailto:altdelegate@area31aa.org). Our area has positions yet to be filled for this event. The monthly Concept meeting is now hybrid on the first Thursday of the month. All committee meetings happening at 474 Pleasant St. will be held as a hybrid, including the Service Manual Meeting on the third Wednesday of the month.

**Craig, CPC** - Craig was not here to give a report.

**ROLL OUTS** – None.

**ROLL INS** –

Peter has been doing a commitment at the Franklin County House of Corrections, and staff there and at Franklin Recovery have encouraged him to formally roll in through the Institutions Committee.

**OLD BUSINESS** -

It is still not certain that literature shipments are being received at the new Intergroup address, but delays in issuing checks for the last two months' purchases have made deliveries late, as well.

**NEW BUSINESS:**

From Andrew: Michelle has stepped down from the position as Institutions Chairperson. Andrew was voted by the committee members as the new chairperson. Michelle had been talking with Mark at the former Providence facility, and things are looking positive for being able to meet in person at that location.

It is agreed that we should meet in person next month, if possible. Should we be able to meet in person, we will be better situated to nominate and elect a new co-chairperson and the other positions that need to be filled. Mike advises that meeting at 474 Pleasant Street may be a suitable alternative, as the Area has equipment and internet service at that location that would facilitate a hybrid meeting. He recommends talking to Steve, the Area Chair, about availability.

Tyler F has agreed to serve as our new Liaison. Welcome Tyler!

Nancy from Franklin Recovery requested that Meetings resume at Franklin Recovery/Northern Hope. She provided a list of meeting chairpersons that have already re-engaged. We will coordinate the new list of available commitments and will post these in this month's minutes. Please note, all commitments at the Greenfield facility (Northern Hope and Franklin Recovery Center are now combined) must be filled at the group level (no individual-only commitments) through the Institutions Committee.

Contact information for Bridging the Gap:

**Bridging the Gap**  
**C/O Western Mass. Institutions Committee**  
**PO Box 1391**  
**Holyoke, MA 01040**

Bridgethegap31@yahoo.com

**1-888-240-6991**  
**Open Commitments**

Your 2021 Institution Committee

Chair            Andy

Co-Chair

Secretary        Dan H.

Treasurer        Mitch

BTG                Jeff

Liaison            Tyler

Co-Liaison

Librarian         Kathy

Respectfully submitted,

Dan H.  
 Scribe Pro Tem

| Institution                     | Day             | Time    |
|---------------------------------|-----------------|---------|
| BMC CSS VIRTUAL                 | 3rd Friday      | 7:00 PM |
| BMC CSS VIRTUAL                 | 4th Friday      | 7:00 PM |
| Franklin Recovery Center        | Thursday        | 7:00 PM |
| Mill Street (M) VIRTUAL         | 1st/2nd/3rd Mon | 7:00 PM |
| Mill Street (M) VIRTUAL         | 1st Tuesday     | 7:00 PM |
| Mill Street (M) VIRTUAL         | Tue             | 7:00 PM |
| Mill Street (M) VIRTUAL         | 1 Wed.          | 7:00 PM |
| Mill Street (M) VIRTUAL         | 3 Wed.          | 7:00 PM |
| Mill Street (M) VIRTUAL         | 2&4 Wed         | 7:00 PM |
| Mill Street (W) VIRTUAL         | Tuesday         | 6:00 PM |
| Mill Street (W) VIRTUAL         | 3rd Monday      | 6:30 PM |
| Mill Street (W) VIRTUAL         | 1st Wed         | 6:00 PM |
| Mill Street (W) VIRTUAL         | 2nd Wed         | 6:00 PM |
| Mill Street (W) VIRTUAL         | 3rd Wed         | 6:00 PM |
| Mill Street (W) VIRTUAL         | 4th Wed         | 6:00 PM |
| Mill Street (M) Spanish VIRTUAL | Monday          | 7:00 PM |

