

**AREA 31 WESTERN MASS INSTITUTIONS COMMITTEE**  
**P.O. BOX 1391**  
**HOLYOKE, MA 01041-1391**  
**BUSINESS MEETING**  
**Wednesday January 6th, 2021**

---

12 Members were in attendance.

Michelle opened the meeting at 7:00 with a moment of silence, followed by the Serenity Prayer, and the guidelines of the committee.

Elizabeth read the tradition of the month, and Greg the concept of the month. Introductions of the committee members.

**New Institution Group Reps (IGRs) :**

Candy - The Step Group, Holyoke  
Jonathan - Friday Night Wilbraham  
Anna B. - Amherst Monday Night  
Liz - Not So Young People's Group

**Secretary's Report:** Dan read the minutes of the December meeting. There were no amendments or additions.

**Treasurer's Report** - Andy was not present to give a report, but shared the following with the committee.

- Ending Balance from Prev. \$900.00
- Total donations \$2480.64
- Expenses \$3.00
- Ending balance for book purchases \$2477.64
- Ending Balance to Carry (reserve) \$900.00

Report accepted, seconded, and passed.

**BTG** – Jeff was here to give a report. The phone service is once more operating, and we received one call. We were unable to connect when replying, however.

**Liaison** – Cody was not here to give a report.

**Librarian** – Position is currently vacant.

**Berkshires** – Jenn was here to give a report. The Berkshires committee has begun using an online Google document to coordinate activities so that all participants can see and modify things as needed. Also, the CSS facility has once more reopened to commitments.

**Open discussion of meeting issues -**  
None to discuss

**Area Delegate –**

**Area Chair** – Steve was present and gave a report. The monthly concept and service manual meetings are being held virtually at the usual day and time. NERAASA will be held virtually in 2021 on February 26-28. See the area website for details.

**ROLL OUTS –**

**ROLL INS –**

Greg - The Step Group (413) 218-3396 - 3rd & 4th Sunday, Mill Street  
Tom H - (413) 782-5470 - 1st & 2nd Sunday, Mill Street  
Charlie M - (860) 882-4032 - 3rd Wednesday, Providence CSS

**OLD BUSINESS -**

From Charlie: A request to those present for someone to take on the roles of secretary (currently pro-tem) and librarian (vacant). No takers.

**NEW BUSINESS:**

Motion to spend \$2477.64 on books all in favor.

Next meeting will be on February 3rd.

**Your 2021 Institution Committee**

Chair Michelle email: institutions@area31aa.org

Co-Chair Andy

Secretary Dan H.

Treasurer Mitch

BTG Jeff

Liaison Cody

Co-Liaison Andy

Librarian

Respectfully submitted,

Dan H.

Scribe Pro Tem

Contact information for Bridging the Gap:

**Bridging the Gap  
C/O Western Mass. Institutions Committee  
PO Box 1391  
Holyoke, MA 01040**

[Bridgethegap31@yahoo.com](mailto:Bridgethegap31@yahoo.com)

**1-888-240-6991**