

**AREA 31 WESTERN MASS INSTITUTIONS COMMITTEE
P.O. BOX 1391
HOLYOKE, MA 01041-1391**

**BUSINESS MEETING
Wednesday August 5th, 2020**

7 Members were in attendance.

Michelle opened the meeting at 7:00 with a moment of silence, followed by the Serenity Prayer, and the guidelines of the committee.

Michael read the tradition of the month, and the Liz concept of the month.

Introductions of the committee members.

New Institution Group Reps (IGRs):

Michael, Big Book West Hartford

Secretary's Report: Dan read the minutes of the June meeting. There were no amendments or additions.

Treasurer's Report - Andy was present gave a report

• Ending Balance from Prev	\$900.00
• Total donations	\$866.20
• Expenses	\$84.62
• Ending balance for book purchases	\$781.58
• Ending Balance to Carry (reserve)	\$900.00

Report accepted, seconded, and passed

BTG - Jeff was not present for his report.

Liaison - Cody was not here for his report.

Librarian - Mitch was not here for his report.

Berkshires – Connell was here to give his report. There are still no commitments meeting. He has a supply of books for distribution, and has been delivering them when they are requested. Some institutions in the region are requesting virtual commitments, which he believes may mean a dedicated Zoom meeting intended for participation by the residents of a facility. Connell will look into details and report back next month.

Open discussion of meeting issues

No issues.

Area Delegate – Mike was not here to give a report.

Area Chair – Steve was not here to give a report.

ROLL OUTS -

None.

ROLL INS -

None.

OLD BUSINESS -

NEW BUSINESS:

Connell: Revisiting the motion to alter the guidelines to limit invited committee reports (see the motion in its entirety below), he will plan to take the issue to a vote at the October meeting. We request that anyone with an opinion on the issue please attend the October meeting and be prepared to comment and/or vote at that time.

The original motion:

03/04/2020

I move that the following section be added to the Institutions Guidelines under section VI Monthly Institutions Meetings:

B. Invited Committee Reports.

The Area Committee has a standing invitation to give a single report at the Institutions meeting. Other committees from outside the Institutions Committee may request to make reports at the

Institutions meeting. Such requests must be made to the Institutions Chair at least one day prior to the meeting, and are subject to the Chair's approval. All Invited Committee reports – including the Area Committee report – must pertain to Institutions business.

Liz: Our group is looking to make a contribution to Institutions. Where should we send the payment? Andy: Donations to Institutions can be sent to PO Box 1391 Holyoke, MA 01041. Checks should be made payable to Western Mass Institutions.

Dan: An IGR responded to the email sent out containing the July minutes with a concern that a corporate email address was being used to send Institutions Committee business, and that perhaps a tradition was being violated. Did the committee share the concern and feel that the use of the email address was inappropriate? In discussion, the use of a private email address is not a concern, but, separately, it is agreed that the committee might benefit from a Google Docs account for storing documents and other committee business.

Motion to spend \$781.58 on books. Approved.
Motion to adjourn.
Next meeting will be September 2nd

Your 2020 Institution Committee

Chair	Charlie	email: institutions@area31aa.org
Co-Chair	Michelle	
Secretary	Dan H.	
Treasurer	Andy	
Liaison	Cody	
Co-Liaison	Andy	
Librarian	Mitch	

Respectfully submitted,

Dan H.
Scribe Pro Tem

Contact information for Bridging the Gap:

Bridging the Gap
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