

**AREA 31 WESTERN MASS INSTITUTIONS COMMITTEE**  
**P.O. BOX 1391**  
**HOLYOKE, MA 01041-1391**

**BUSINESS MEETING**  
**Wednesday June 3<sup>rd</sup>, 2020**

---

13 Members were in attendance.

Charlie opened the meeting at 7:02 with a moment of silence, followed by the Serenity Prayer, and the guidelines of the committee.

Charlie read the tradition of the month, and the concept of the month.

Introductions of the committee members.

**New Institution Group Reps (IGRs):**

No new IGRs.

**Secretary's Report:** Dan read the minutes of the May meeting. There were no amendments or additions.

**Treasurer's Report** - Andy was present gave a report.

• Ending Balance from Prev.	\$900.00
• Total donations	\$795.70
• Expenses (credit from Crocker this month)	\$3.23
• Ending balance for book purchases	\$798.93
• Ending Balance to Carry (reserve)	\$900.00

Report accepted, seconded, and passed.

**BTG** – Jeff was not here for his report.

**Liaison** – Cody was not here to give his report.

**Librarian** – Mitch was not here.

**Berkshires** – Connell was present and gave his report. Nothing to report this month.

**Open discussion of meeting issues**

No facilities are open. We remain on hold.

**Area Delegate** – Mike, alternate delegate, was not here to give a report.

**Area Chair** – Steve was here to give a report. We are having a finance committee meeting this week to discuss a method for virtual donations. Some committees are meeting virtually. All districts are also meeting virtually. All committee meetings are listed on the area website. The area meeting will be held virtually next Wednesday at 7:00. Roundup will also be meeting that night to determine how to proceed. The GSO conference was held. The literature topics were pushed out to the next year... which offers more time to discuss the issues at a mini-conference this fall. The sexton for the Pleasant Street facility reports that, as far as the city of Holyoke is concerned, recovery meetings are not considered “church” and so meetings will not be held in person. We hear the earliest return to live meetings may be July 1.

**ROLL OUTS –**

**None.**

**ROLL INS –**

**None.**

**OLD BUSINESS -**

Question from Brian G.: Is there a way to make contributions directly to Institutions? At this time there is not, but Andrew will investigate options in cooperation with the Committee members in the coming month. Andy reported that PayPal will require the EIN for the committee... the IRS was no help at all... all lines busy. Though we have a bank account, we don't have anyone on the committee who knows the EIN associated with the account. Charlie and Andy will speak with the bank branch directly to see if we can get the EIN that way.

Regarding the tabled motion, we will continue to table this until we are meeting face to face once more. All in favor.

**NEW BUSINESS:**

Books, Mitch will coordinate with Charlie and Ed K (our contact at the Intergroup bookstore) to pick up the books that are coming in and distribute them to the interested participants in the parking lot.

We will hold a meeting in July.

Motion to spend \$798.93 on books. All in favor.

Motion to close the meeting, all in favor.

The meeting was closed with the Responsibility Declaration.

**PO Box 1391  
Holyoke, MA 01040**

[Bridgethegap31@yahoo.com](mailto:Bridgethegap31@yahoo.com)

**1-888-240-6991**

**Your 2020 Institution Committee**

Chair	Charlie	email: institutions@area31aa.org
Co-Chair	Michelle	
Secretary	Dan H.	
Treasurer	Andy	
BTG	Jeff	
Liaison	Cody	
Co-Liaison	Andy	
Librarian	Mitch	

Respectfully submitted,

Dan H.  
Scribe Pro Tem

Contact information for Bridging the Gap:

**Bridging the Gap  
C/O Western Mass. Institutions Committee**