

**AREA 31 WESTERN MASS INSTITUTIONS  
COMMITTEE  
P.O. BOX 1391  
HOLYOKE, MA 01041-1391**

**BUSINESS MEETING  
Wednesday, December 6, 2017**

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The Committee Chair, Holly opened the meeting at 7:00 p.m. with a moment of silence followed by the Serenity Prayer, and read the Articles of Purpose from The Western Massachusetts Institution Committee Area 31 – Guidelines and Job Descriptions (p.1).

Tradition and concept of the month was read by Courtney.

**New Institution Group Reps (IGRs):** Lenore - Early Sobriety & Sober Sunday; Courtney - Morning Light Group; Pete - TSS Gandara Women's Unit; Alyssa - Friday Night Belchertown; Anna - Monday Night Amherst

**Secretary's Report** Read by Melissa; motion was accepted, seconded, and passed

**Treasurer's Report** Holly gave report.

- Total donations \$1,714.99
- Expenses \$710.13
- Ending Balance for Book Purchase \$1,504.86

A motion was made and passed to accept the Treasurer's report.

**BTG** - Annie was present and gave report.  
4 calls, 2 voicemails, 2 received rides. Reached out to Connecticut about BTG and waiting for response

**Liaison Report** - John was present and gave his report.  
Followed up on nursing home in Leeds, waiting for call back.

**INVITED REPORTS**

**Area Delegate** - Mark was present and gave report

- Reviewing Enterprise Resource program and New Visions Technology
- Archives reopened in New York
- Financially, 2017 is doing well. Gross sales for literature is ahead of budget and expenses are under budget
- Working on 2020 convention in Detroit
- Area 77, Puerto Rico needs support from hurricane, also looking for a waiver. Other areas affected by hurricanes need support
- Develop pamphlet on the long term alcoholic inmate who is about to be released
- NERAASA to be held in Maryland
- Mass state convention planning committee starting up on January 30

**Area Chair** - Sue was present and gave report

- December 7 - Concept Meeting at 474 Pleasant Street, 7:30
- December 20 - Traditions Meeting at 474 Pleasant Street, 7:30; last to be held by Area
- Service manual meeting will be held on 3<sup>rd</sup> Wednesdays of 2018 starting in January
- Group inventories can be held by past delegates

Chaula, incoming Berkshire Institutions chair reported to Holly that their committee is struggling, but she hopes to be here in person next month to report further.

Aaron offers to share a meeting format with the committee he formulated at his BHN job.

Chuck agreed to be co-liaison.

Holly thanks everyone for letting her serve and thanks incoming and outgoing officers!

**Holly gave definitions of “Roll Ins” and “Roll Outs”; it is suggested sponsors have one year of sobriety, and alternates have 6 months of sobriety.**

**ROLL OUTS** - Sam S - Carlson 2/4 Saturday

**ROLL INS** - Cathy and Lenore - Chicopee Hampden W 1/3 Thursday;  
Andrew - Carlson 2/4 Saturday; Aaron - Swift River CSS 2/4 Thursday;  
Alyssa/ Friday Night Belchertown Group - Prov Psych Unit 1<sup>st</sup> Wednesday;  
Courtney - Chicopee Women's minimum security, every Monday

**OLD BUSINESS**

Question regarding the existence of BTG in Connecticut

Erick reported that Willard Corrections on Monday night is now open

**NEW BUSINESS**

Commitment at Carlson on fourth Wednesday is finding that they are having more speakers than people in the detox because the patients are not attending the meeting.

Discussion about this topic ensued. Many feel that a meeting should be put on regardless of the number of patients; another committee member mentioned that his group limits the group members his group brings to the commitment

Northern Hope and Franklin Recovery are at 7:00 pm

Curtis is questioning the proper format for putting on an institutions commitment. Holly let him know that there is no particular format for Northern Hope at which his commitment is.

**ADDITIONAL MOTIONS:**

- Motion was made and passed to spend the money on books \$1,504.86

The meeting was closed with the Responsibility Declaration.

**Your 2017 Institution Committee**

Chair	Holly W	phone:
	email:	
Co-Chair	Erick	phone:
	email:	
Secretary	Melissa G	phone:
	email:	
Treasurer	Lauren W	phone:
	email:	
BTG	Annie	phone:
	email:	
Librarian	Chuck	phone:
		email:
Liaison	John S.	phone:
	email:	
Berkshires	Kate L.	phone:
	email:	
Co-Chair	Chaula H.	phone:
		email:

**Your 2018 Institution Committee**

Chair	Erick	phone:
	email:	
Co-Chair	Jimmy	phone:
	email:	
Secretary	Dan	phone:
	email:	

Treasurer	Charlie	phone:
		email:
BTG	Annie	phone:
		email:
Liaison	John S.	phone:
		email:
Co-Liaison	Chuck	phone:
		email:
Librarian	Nicole	phone:
		email:

Respectfully submitted,

Melissa G.  
Secretary Institutions Committee