

**AREA 31 WESTERN MASS INSTITUTIONS COMMITTEE
P.O. BOX 1391
HOLYOKE, MA 01041-1391**

**BUSINESS MEETING
Wednesday August 3, 2016**

The Committee Chair, Rich opened the meeting at 7:03 p.m. with a moment of silence followed by the Serenity Prayer, and read the Articles of Purpose from The Western Massachusetts Institution Committee Area 31 – Guidelines and Job Descriptions (p.1) as well as guidelines for Institution Group Reps.

Tradition of the month and Concept of the month were read by Andy.

New Institution Group Reps (IGRs): Mike Early Sobriety Group

Secretary's Report Read by Lauren; motion to accept seconded and passed

Treasurer's Report Susan was not present. Rich gave report.

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|------------------------------------|------------|
| ● Total donations | \$ 1777.91 |
| ● Expenses | \$ 160.35 |
| ● Ending Balance for Book Purchase | \$ 1517.56 |

A motion was made and passed to accept the Treasurer's report.

BTG Report

Katelyn was not present, Lauren gave report. 5 calls received – 2 unreachable, 2 taken to a meeting, and 1 not in need of services.

Liaison Report

Franklin County House of Corrections in dire need of meetings. Northern Hope Center in Greenfield has open meetings, will be added to Open Meeting List. Howard Street – first 3 Tuesdays of the month not showing up.

INVITED REPORTS

Area Delegate – Delegate, Mark was present and gave report.

- Apologies for last month's comments.
- Supporting our future is theme for this year's Conference. To that end, we must work together and show unity and helpfulness.

Area Chair – Sue was present and gave report.

- What a Concept Meeting 1st Thursday of the month at Intergroup at 7:30.
- Traditions Meeting will be held third Wednesday, August 17 at Intergroup.
- Explore Area31aa.org, many upcoming workshops.
- Fall Assembly will be held in October 15-16. Find out more about service.
- Contact Areachair@area31aa.org to have area put on meeting at your homegroup.

CPC – No report.

Intergroup – Tamara was present and gave report.

- AA picnic at Moose Lodge August 28.
- If your group needs support or has an upcoming event, Intergroup can make flyers and post on website.
- Intergroup will come to your homegroup.

Berkshires Institutions – Darren gave report.

- McGee Unit needs new literature rack.
- Still need people to step up and take on open commitments.
- Need a co-chair, next meeting August 17 at 7:30.

Rich gave definitions of “Roll Ins” and “Roll Outs”, it is suggested sponsors have one year of sobriety, and alternates have 6 months of sobriety.

ROLL OUTS

- Steve 2/4 Wed at Coles Place

ROLL INS

- David Howard St 3rd Sunday, Matt Alternate
- Denis Leeds VA 2nd Wednesday
- Dan Phoenix House 5th Wednesday

OLD BUSINESS

- Nelson at Phoenix House concerned that commitments are not being met.
- Singleness of purpose – not going into facilities to put on “NA meetings.”

NEW BUSINESS

- Motion made to purchase a rack for new CSS Unit at Berkshire Medical Center, seconded, and passed.
- Sheraton in Springfield Mass Young People’s Convention needs support.

ADDITIONAL MOTIONS:

- Motion was made and passed to spend \$1517.56 on books.

The meeting was closed with the Responsibility Declaration.

Your 2016 Institution Committee

Chair	Rich J
Co-chair	Holly W
Secretary	Lauren W
Treasurer	Susan R
BTG	Katelyn
Librarian	Sara K
Liaison	Jerry
Berkshires	Darren M.

Respectfully submitted,

Lauren W.
Secretary Institutions Committee