

**AREA 31 WESTERN MASS INSTITUTIONS COMMITTEE
P.O. BOX 1391
HOLYOKE, MA 01041-1391**

**BUSINESS MEETING
Wednesday June 1, 2016**

The Committee Chair, Rich opened the meeting at 7:00 p.m. with a moment of silence followed by the Serenity Prayer, and read the Articles of Purpose from The Western Massachusetts Institution Committee Area 31 – Guidelines and Job Descriptions (p.1) as well as guidelines for Institution Group Reps.

Tradition of the month and Concept of the month were read by Alex.

New Institution Group Reps (IGRs):

Secretary's Report Read by Lauren; motion to accept seconded and passed

Treasurer's Report Susan was not present. Rich gave report.

- Total donations \$ 2279.70
- Expenses \$ 118.27
- Ending Balance for Book Purchase \$ 2061.43

A motion was made and passed to accept the Treasurer's report.

BTG Report

Katelyn was not present, no report given.

Liaison Report

Jerry gave report. Please sign in and keep information updated. If you have any issues or concerns with commitment, see Jerry. No one has contacted about issues with commitments.

INVITED REPORTS

Area Delegate – Delegate, Mark was present and gave report.

- Visited General Service Conference in NY and attended Round Up. Discussed supporting our future, growth, diversity, attraction, safety, communication, participation, and contributions.
- Grapevine has an app - \$23.99 per year.

- 3 openings at General Service in NY: Trustee at Large, Class A Trustee, Non-Trustee Director AA Service Board.

Area Chair – Sue was present and gave report.

- What a Concept Meeting 1st Thursday of the month at Intergroup.
- Traditions Meeting will be held the last Wednesday of the month in June at Intergroup.
- Area available for outgoing commitments. Area will come to home groups to put on a meeting and talk about service.
- Area website is dynamo!! Explore Area31aa.org.
- Check out Area meeting 7:30 1st Wednesday after 2nd Tuesday at Intergroup.

CPC – Carolyn was present and gave report.

- Kicked off the Round Up.
- Presented at AIC and Recovery High School.
- Presentation for social workers at Baystate Medical Center.

Berkshires Institutions – Darren was present and gave report.

- Volunteers not stepping up, so Berkshires had to drop some commitments. May have to drop Phoenix House meetings, not enough volunteers.
- Continue to look for people to step up and fill commitments and positions.
- No Bridging the Gap calls for the last couple of months.
- New Berkshires Intergroup website berkshiresaintergroup.org.
- Will attend GSR meeting to try to gain more support.

Rich gave definitions of “Roll Ins” and “Roll Outs”, it is suggested sponsors have one year of sobriety, and alternates have 6 months of sobriety.

ROLL OUTS

- Sara K 2nd 4th 5th Sundays Hope Center

ROLL INS

- Chris 4th Thursday Hampden County Pre-release (M)
- Elaine Thursdays My Sister’s House (W)
- Steve and Dale 3rd Wednesday Hampden County Pre-release (M)
- Melissa 2nd 4th 5th Sundays Hope Center

OLD BUSINESS

- Motion was made and passed to donate 3 Big Books in English, 3 in Spanish, 3 12 & 12’s in English, and 3 in Spanish donated to Round Up.
- Motion was made and passed to eliminate roll call and maintain sign in sheet.
- Co-chair, Holly, put on an informational presentation of changes to Institutions Committee guidelines proposed by ad hoc committee.

NEW BUSINESS

- Ray filled Care 1 commitment and would like a literature rack. Motion made to purchase literature rack for this commitment, after discussion motion was tabled.
- Mercy Life commitment (elder care) is not attended, Jerry will look into removing the meeting and will call Accessibility Committee. Motion was made to remove meeting, after discussion motion passed.
- Institution Committee guidelines reviewed and updated. After discussion, 2 issues (removal of suggested understanding of concepts for service position and Area having a vote) to be discussed at home groups and tabled until next month.

ADDITIONAL MOTIONS:

- Motion was made and passed to spend \$2061.43 on books.

The meeting was closed with the Responsibility Declaration.

Your 2016 Institution Committee

Chair Rich J

Co-chair	Holly W
Secretary	Lauren W
Treasurer	Susan R
BTG	Katelyn
Librarian	Sara K
Liaison	Jerry
Berkshires	Darren M.

Respectfully submitted,

Lauren W.
Secretary Institutions Committee