

**AREA 31 WESTERN MASS INSTITUTIONS COMMITTEE**  
**P.O. BOX 1391**  
**HOLYOKE, MA 01041-1391**

**BUSINESS MEETING**  
**Wednesday May 4, 2016**

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The Committee Chair, Rich opened the meeting at 7:00 p.m. with a moment of silence followed by the Serenity Prayer, and read the Articles of Purpose from The Western Massachusetts Institution Committee Area 31 – Guidelines and Job Descriptions (p.1) as well as guidelines for Institution Group Reps.

Tradition of the month and Concept of the month were read by Carlos.

**New Institution Group Reps (IGRs):** John Friday Night South Amherst; Daniel Franklin County Prison; Jason TSDD Serenity; Karen S New Direction.

**Secretary's Report** Read by Lauren; motion to accept seconded and passed

**Treasurer's Report** Susan gave report.

- Total donations \$ 2025.08
- Expenses \$ 90.12
- Ending Balance for Book Purchase \$ 1834.96

A motion was made and passed to accept the Treasurer's report.

**BTG Report**

Katelyn gave report. 2 calls received; 1 brought to meet; 1 in need of information.

**Liaison Report**

Jerry gave report. Make sure IGR's and anyone who holds a commitment signs in to update information.

**INVITED REPORTS**

**Area Delegate** – Alternate Delegate, Mike was present and gave report.

- New to the position.
- Round Up coming up on 5/20-5/22, Delegate to bring back report from General Conference. CPC hosting meeting Friday, 5/20 please invite professionals.
- Mass State Convention in November in planning phase. Need help in planning.

**Area Chair** – Sue was present and gave report.

- Round Up 5/20-5/22, please try to attend at least one day. Theme is “Our Spiritual Way of Life, Traditions, and Concepts”.
- 6 Districts in Area 31 meet monthly, welcome to any of those meetings.
- Explore Area31aa.org.
- What a Concept Meeting 1<sup>st</sup> Thursday of the month at Intergroup. Traditions Meeting 3<sup>rd</sup> Wednesday of the month.
- Check out Area meeting. Area will come to home groups to put on a meeting.

**CPC** – No report.

**Berkshires Institutions** – No report

**ROLL CALL** – Lauren did roll call tonight.

**Rich gave definitions of “Roll Ins” and “Roll Outs”, it is suggested sponsors have one year of sobriety, and alternates have 6 months of sobriety.**

**ROLL OUTS**

- Bobby Trials & Smiles Phoenix House

**ROLL INS**

- Daniel Shelburne Falls BB Meeting Franklin County Sunday
- ? Hampshire County Lifeskills
- Steve Here and Now Group Cole’s Place 5<sup>th</sup> Wednesday
- Nelson BYOBB Liberty Prep Academy 4h Friday

**OLD BUSINESS**

- Co-chair, Holly, reviewed guidelines with ad hoc committee – qualifications for committee members no longer include understanding of concepts. If there are any questions talk to Holly. Putting together a workshop.
- Letter for new meeting from CSS program, Northern Hope - Clinical Stabilization Services in Greenfield (post-detox setting). Will be put on open meeting list starting in May.

- Liberty Prep Academy (recovery high school) needs meetings. Will be put on open meeting list weekly, 1<sup>st</sup>, 2<sup>nd</sup>, 4<sup>th</sup> Friday at 11:00 am.
- Mercy Life Pace Program requesting a meeting on Mondays at 11:00 or 1:00. Will look into it for next month.
- Edited and simplified open meeting list.
- Removing Jobcorp from open meeting list.
- Bruce - DCM, District 1 putting on workshop at Serenity Club.

**NEW BUSINESS**

- Motion was made and passed to donate 3 Big Books in English, 3 in Spanish, 3 12 & 12’s in English, and 3 in Spanish donated to Round Up.
- Motion was made and passed to eliminate roll call and maintain sign in sheet.
- Co-chair, Holly, put on an informational presentation of changes to Institutions Committee guidelines proposed by ad hoc committee.

**ADDITIONAL MOTIONS:**

- Motion was made and passed to spend \$1834.96 on books.

The meeting was closed with the Responsibility Declaration.

**Your 2016 Institution Committee**

Chair	Rich J
Co-chair	Holly W
Secretary	Lauren W
Treasurer	Susan R
BTG	Katelyn
Librarian	Sara K
Liaison	Jerry
Berkshires	Darren M.

Respectfully submitted,

Lauren W.  
Secretary Institutions Committee