

AREA 31 WESTERN MASS INSTITUTIONS COMMITTEE
P.O. BOX 1391
HOLYOKE, MA 01041-1391

BUSINESS MEETING
Wednesday April 6, 2016

The Committee Chair, Rich opened the meeting at 7:00 p.m. with a moment of silence followed by the Serenity Prayer, and read the Articles of Purpose from The Western Massachusetts Institution Committee Area 31 – Guidelines and Job Descriptions (p.1) as well as guidelines for Institution Group Reps.

Tradition of the month and Concept of the month were read by Chris.

New Institution Group Reps (IGRs): Dave Holyoke Soldiers Home; Rachel Only Requirement Group; Daniel Greenfield Prison.

Secretary's Report Read by Lauren; motion to accept seconded and passed

Treasurer's Report Susan gave report.

- Total donations \$ 20519.64
- Expenses \$ 264.21
- Ending Balance for Book Purchase \$ 2105.43

A motion was made and passed to accept the Treasurer's report.

BTG Report

Katelyn gave report. 6 calls received; 1 in need of information; 2 from halfway houses so they are not eligible for services; 2 brought to meetings; 1 unreachable.

Liaison Report

Jerry gave report. Reminder to sign in and update information. Got in touch with Adrienne from jail. District 5 holding a workshop on 5/2. Round Up program will go on website next Friday.

INVITED REPORTS

Area Delegate – Mark was present and gave report.

- Attending convention in New York.
- Spring Assembly last weekend.
- Plain version of Big Book voted against. How can we make literature more accessible?
- Attended Northeast Regional Delegates meeting in March.

- Met with past Delegates of our area.
- Financial projections don't look good, literature sales are down, concerns for our future.

Area Chair – Sue was present and gave report.

- Spring Assembly just took place.
- Mike S. from Second to None elected Alternate Delegate by third legacy voting.
- Mass State Convention-planning meeting taking place every other month. Area hosts Traditions and Concepts meetings.
- Round Up 5/20-5/22.
- District 1 holding a workshop.
- Explore Area31aa.org website to find out what's going on in our area.
- Service commitment for area to come put on a commitment at your home group about service.

Grapevine – Nancy was present. Grapevine does not have a budget. Grapevine survives solely on subscriptions. Suggested that Institutions Committee purchase Grapevine subscriptions.

CPC – No report.

Berkshires Institutions – No report
Rich gave definitions of “Roll Ins” and “Roll Outs”, it is suggested sponsors have one year of sobriety, and alternates have 6 months of sobriety.

ROLL CALL – Lauren did roll call tonight.

ROLL OUTS

ROLL INS

- Ray Holyoke group – Holyoke Rehab Wednesday 6:30

OLD BUSINESS

- Phoenix House is changing meeting days and times.
- Institutions Guidelines discussed.

NEW BUSINESS

- Co-chair, Holly, reviewed guidelines with ad hoc committee – qualifications for committee members no longer include understanding of concepts. If there are any questions talk to Holly. Putting together a workshop.
- Letter for new meeting from CSS program, Northern Hope - Clinical Stabilization Services in Greenfield (post-detox setting). Will be put on open meeting list starting in May.
- Liberty Prep Academy (recovery high school) needs meetings. Will be put on open meeting list weekly, 1st, 2nd, 4th Friday at 11:00 am.
- Mercy Life Pace Program requesting a meeting on Mondays at 11:00 or 1:00. Will look into it for next month.
- Edited and simplified open meeting list.
- Removing Jobcorp from open meeting list.
- Bruce - DCM, District 1 putting on workshop at Serenity Club.

ADDITIONAL MOTIONS:

- Motion was made and passed to spend \$2105.43 on books.

The meeting was closed with the Responsibility Declaration.

Your 2016 Institution Committee

Chair	Rich J
Co-chair	Holly W
Secretary	Lauren W
Treasurer	Susan R
BTG	Katelyn
Librarian	Sara K
Liaison	Jerry
Berkshires	Darren M.

Respectfully submitted,

Lauren W.
 Secretary Institutions Committee