

**AREA 31 WESTERN MASS INSTITUTIONS
COMMITTEE
P.O. BOX 1391
HOLYOKE, MA 01041-1391**

**BUSINESS MEETING
Wednesday February 3, 2016**

The Committee Chair, Rich opened the meeting at 7:00 p.m. with a moment of silence followed by the Serenity Prayer, and read the Articles of Purpose from The Western Massachusetts Institution Committee Area 31 – Guidelines and Job Descriptions (p.1) as well as guidelines for Institution Group Reps.

Tradition of the month and Concept of the month were read by Kristen.

New Institution Group Reps (IGRs): John L from Forest Park Group; Jon T from Scrambled Eggs; Jared from Original Downtown Group; Fitz from Chicopee No Nonsense; Charlie from Suffield.

Secretary's Report Read by Lauren; motion to accept seconded and passed

Treasurer's Report Susan gave report.

- Total donations \$ 2,016.19
- Expenses \$ 99.38
- Ending Balance for Book Purchase \$ 1,816.81

A motion was made and passed to accept the Treasurer's report.

BTG Report

Katelyn gave report. 5 calls received. 1 unreachable, 1 not in need of services, and 1 going to a meeting. Reviewed description of Bridging the Gap.

Liaison Report

Jerry gave report. Reminder to sign in and keep contact info updated. Need to get in touch with Adrienne from western Mass women's Correctional.

INVITED REPORTS

Area Delegate – Delegate, Mark, was present and gave report.

- Reminder about NERAASA and importance of service.
- Mini conference will be held in Holyoke to discuss topics for General Service Conference.
- More contributions are needed for General Service.
- General Service Committee looking for PI rep for social media.

Area Chair – Sue was present and gave report.

- 2016 NERAASA will be in Springfield, MA at Marriott and Sheraton, there will be lots of opportunities to meet others in service at that conference. First time ever in western Mass.
- What A Concept meeting held at Intergroup.
- Traditions Meeting held third Wednesday of the month at Intergroup at 7:30.
- Spring Assembly 4/2-4/3 in United Congregational Church in Holyoke.
- Round Up 5/21-5/22.
- Area Service presentations can be held at groups.
- Explore Area 31 website.

CPC - Steve was present and gave report.

- Reviewed description of CPC - Cooperation with the Professional Community.
- Need more support, meet on the second Tuesday of the month at Intergroup.
- Presentation scheduled at Elm's College.

Berkshires Institutions – No report

PI – Brennan gave description of PI (Public Information). Need more support. Weekly radio show, presentations in high schools,

Adcare, DUI classes. Meet the second Tuesday of the month at Intergroup.

Rich gave definitions of “Roll Ins” and “Roll Outs”, it is suggested sponsors have one year of sobriety, and alternates have 6 months of sobriety.

ROLL OUTS

ROLL INS

- Bobby Trials and Smiles Phoenix House 2/3/4 Wednesday
- Taj Trials and Smiles Phoenix House 2/3/4 Wednesday (Alternate)
- Jon Scrambled Eggs Carlson 3rd Sunday
- Sam Haydenville Carlson 4th Saturday (Alternate)

ROLL CALL Lauren did roll call tonight.

OLD BUSINESS

- Letter from VA Leeds psych to have more meetings

NEW BUSINESS

- Recovery High School in Springfield wants meetings, there was discussion. They need to write a letter to the Institutions Committee.
- Letter from Summit Elder Care requesting a meeting. Maybe escorts are needed, ask New York for guidance.
- Ad hoc committee to review guidelines.

ADDITIONAL MOTIONS:

- Motion was made and passed to spend \$1,816.81 on books.

The meeting was closed with the Responsibility Declaration.

Your 2016 Institution Committee

Chair	Rich J
Co-chair	Holly W
Secretary	Lauren W
Treasurer	Susan R
BTG	Katelyn
Librarian	Sara K
Liaison	Jerry
Berkshires	Darren M.

Respectfully submitted,

Lauren W.
Secretary Institutions Committee