

## **Berkshire Intergroup Secretary's Report, 11-14-22**

**Roll Call** – Susan B BIG Chair; Maureen B., BIG Co-Chair; Larry B., BIG Office Manager; Mike M Treasurer; Mike M Secretary; Bobby Dalton Young at Heart; Courtney GB Womens Grp; Tom L visiting from Sheffield 12&12; John G Area 31 Chair; Lisa L So Berkshire Grp; Lisa T Virtual Sober @ Sunrise; Nicholas M., Lenox Big Book Step; Elaine B Keep It Simple GB.

### **Secretary's Report**

Accepted Octobers report as is.

### **Treasurer's Report**

Report accepted as read.

### **Office Manager Report**

- The office is ok. Paula has stepped down. Louise and Jim splitting time on Tuesday and Gail on Friday. All working out well.
- Bought lots of books and Medallions
- Question as to why the Berkshire Communicators bill went up?
- Need to ask landlord about the Saturday hours

### **Website Report**

Mike – all ok. Looking for someone to take over this position

### **Area Report**

- Mass State Convention
  - Nov 11 – 13 Lots of fun...You won't regret it.
  - book rooms via website
  -
- Area Assembly this coming weekend
  - Lenox Community Center 65 Walker St
  - Saturday Jobs/Service Fair
  - Pizza lunch
  - Sunday Regular Area Business meeting
  - Area Elections

**District #3** - no one here

**Institutions** - No one here

### **Chair**

- Invited PI and CPC...haven't heard back.
- Film day on track 30-35 people have signed up so far
- Q&A folks on board
- We will have 15 DVD copies of the PBS version of the movie...what to do with them?

- Susan suggests we have table at the Assembly with these ideas

- Copy of DVD's
- Position descriptions
- Mission statement
- Upcoming dates
- News letter example

### **Co Chair**

- One day retreat a big success
  - Food was great
  - Facilitator was wonderful
  - Full capacity
- Then we lost Maureen...technical issues

### **Old Business**

- Alkathon planning meeting; 4 people attended. Next meeting in 2 weeks on Monday.
- Elections next month
- Susan will send out position descriptions
- What to do with the DVD's from the movie
  - Motion made to do a not-for-profit thing to distribute them
  - All in favor

Susan asked for volunteers for the table at the Assembly.

Lisa L possible for 1 hour in the morning.

Intergroup hours discussion

Lots of talk about cutting the days to only Tuesday and Saturday.

Adding Saturday

Keys might be issue for Saturday hours. Larry will talk with landlord

Go digital with online orders, have volunteers fulfil order so they can be picked up and paid for at the office.

Finally, a motion was made to add Saturday hours beginning in December

All in favor

Meeting closed 8:00 pm.

In service,

Mike M