

Berkshire Intergroup Secretary Minutes Report

November 9, 2020

Serenity Prayer & Preamble

Roll Call & Sign-In, 7:10 pm.

In attendance –

William L., BIG Chair; Karen S., BIG Co-Chair; Larry B., Robin D., BIG Treasurer; Maria C., BIG Secretary; Paul H., Area Committee, Area 31 Delegate; Lisa B., District 3, DCM; Mike M., Watch Your Step Group; Melissa K., Ray of Hope Group; Joan P., Southern Berkshire Group.

Secretary's Report, Maria C. – Accepted.

Office Manger's Report, William L. (Larry B. - Not in attendance) – Office hours are still Tuesdays and Fridays from 1:30 – 5:00. However, Robin D. informed everyone that our phone message at Intergroup says that the office is only open on Tuesdays. This could be contributing to slow business.
Report Accepted.

Treasurer's Report, Robin D. – Our total operating expenses for the month came to \$878.83. Our operating funds on hand as of 10/31/20 were \$3,822.18. Literature funds on hand at the end of September were \$2,109.73. With the prudent reserve of \$3033.92, total funds now come to \$8,965.62. In October, a total of 7 groups contributed to Berkshire Intergroup totaling \$426.72. Robin also pointed out the two charges from Berkshire Communicators which totaled \$333.99. Part of this amount was due to the 128 phone calls that the Hotline received. Treasurer's report was accepted.

Ad Hoc Standing Committee Reports –

- ***Website, Mike M.*** – Mike had some very exciting news. He has created a new and sleek website for Berkshire Intergroup. He was able to share his screen to show us the ease of navigating it. Robin D. thought that we need more people to help with the process. Karen volunteered to be on the website committee, and maybe Jennifer C., who is on the 12-Step phone list committee, can volunteer as well.

Invited Committees:

- ***Berkshire Institutions, William L.*** (Connell M. – Not in attendance) - William reported that Jennifer C. will be taking the Berkshire Institutions position in January 2021. A Cory Check Form needs to be completed (which can be filled out online through Connell) if you plan on going into the Jail.
- ***Area 31, Paul H., Delegate, Area 31***
 - o The Eastern U.S./Canada Virtual Forum will be on December 5, 2020 from 11 a.m. to 8 p.m. The theme is *Experience, Strength and Hope – what it was like, what happened, and what it is like now.*

Included but not limited to Workshops, Q&A's, Presentations and General Sharing. Registering early on area31aa.org or aa.org is encouraged.

- The General Service Board approved 1.5 million from our reserve to cover operating costs during these difficult times. 13.1 million is left in the reserve which can only cover 7.8 months of operating expenses. The insurance company has given 970,000 towards helping us; with more money on the way.
 - The GSO has approved a new position – Alternate Registrar.
 - The new tab “Make a Contribution” on the aa.org website is up and running for contributions, and is very effective.
 - The ERP platform has operated poorly possibly due to misguided consultants. The new and improved platform should be up and running by Mid December.
- **District 3, Lisa B., DCM**
- The workshop held by District 3/Berkshire Intergroup - **AA 2020 – Fulfilling Our Primary Purpose in a New Age** on October 17th was a great success with 72 participants. Mike M. commented that the only regret was that it wasn't recorded for future viewing.
 - Lisa also reported that District 3 will be holding elections in December for a LCM, and the position of secretary needs to be filled immediately.
 - The next District meeting is on Friday, November 20th.

BIG Chairperson's Report, William L.

- William has been spreading the word in reference to the positions of Co-Chair and Treasurer that are still needed for next year.
- After viewing the Treasurer's report, William was concerned by the number of phone calls Intergroup has been receiving because of the Zoom passwords. He asked Lisa B. if she could ask everyone at the next District Meeting on November 20th if there is still a need for passwords when logging into the group Zoom meetings. Will table this next month under “Old Business”.
- William also reported on the new Governor guidelines. The 10 person limit is for personal gatherings in the home, and doesn't affect our 25 person limit for meetings.

Old Business

- Larry B. received the 12-Step phone list from the Hotline and he is updating it with the help of a committee; it will be distributed at District once completed.
- The **Berkshire County AA In-Person Meeting** list has been completed by Larry B., and Mike M. will be posting it on the website as soon as possible.

New Business

- We all voted in favor of moving ahead with the new website design. Hopefully the transition will be completed by the end of the year. Domain name is paid for another year.
- Mike M. nominated Melissa K. for Co-Chair. Melissa can't give the position the time it deserves; therefore, she gracefully declined. Melissa K. nominated Mike M. for Treasurer. Mike enthusiastically accepted and the group unanimously voted him in. Still looking for Co-Chair. Will revisit again next month.

- Karen S. brought up that she is personally hosting this meeting, and possibly Intergroup should purchase a professional account. We all agreed. Karen to follow up with Robin D. Melissa K. also mentioned that we should have a Co-host, and that everyone who holds an officer position should have the login information. This should be done for security reasons as well as a convenience if the internet happens to go down for the one hosting the meeting.

Motion to close at 8:17 pm – second and accepted; Responsibility Pledge; meeting adjourned.

*Please send any corrections, suggestions or comments to *****.*****.****