

Berkshire Intergroup Secretary Minutes Report

October 12, 2020

Serenity Prayer & Preamble

Roll Call & Sign-In, 7:00 pm.

In attendance –

William L., BIG Chair; Karen S., BIG Co-Chair; Larry B., BIG Office Manager; Robin D., BIG Treasurer; Maria C., BIG Secretary; Steve M., Area 31 Chair; Todd H., Co-DCM; Gina G., Pittsfield Women's 12-Step Group; Melissa K., Ray of Hope Group; Joan P., Southern Berkshire Group.

Secretary's Report, Maria C. – Accepted.

Office Manger's Report, Larry B. – Office hours are still Tuesdays and Fridays from 1:30 – 5:00. Business is extremely slow. Larry reported that for 5 business days during September the office had no phone calls and/or sales. Hotline received 83 calls in September. This is 33 over budget. Report Accepted.

Treasurer's Report, Robin D. – Our total operating expenses for the month came to \$680.38. Our operating funds on hand as of 9/30/20 were \$4,274.29. Literature funds on hand at the end of September were \$1,857.98. With the prudent reserve of \$3033.66, total funds now come to \$9,165.93, which is in an interest-bearing CD Robin reported. In September, a total of 2 groups contributed to Berkshire Intergroup.

Treasurer's report was accepted.

Ad Hoc Standing Committee Reports –

- ***Website*** – Mike M. – Not in attendance.

Invited Committees:

- ***Berkshire Institutions***, Connell M. – Not in attendance. However Joan P. and Tom H. shared some information that the various Berkshire Institutions are planning on having virtual meetings at this time except Jones.
- ***Area 31, Steve M., Chair***
 - o On-line donations system (PayPal) is now in place for Area 31. Mail donations still accepted as well.
 - o The Grapevine workshop has been rescheduled from October 18th @ 10 am to November 22nd @ 10 am on Zoom.
 - o District 3 has a workshop on Zoom Saturday, October 17th @ 11 am.
 - o District 4 has a workshop on Dec 5th. More information to follow.
 - o Western MA Intergroup now meeting on Zoom at 7 pm (which is a new time).

- Fall Assembly is scheduled for October 24th from 1-5 pm, which will be a mini-conference covering literature agendas, and on October 25th from 1-4 will be the 6-month Area Business Mtg.
 - New Public Information Committee Co-Chair is Tamara P.
 - Looking for Accessibility Committee Co-Chair. Please contact Area Chair if interested via e-mail.
 - Website Committee on hiatus because Chair and Co-Chair have stepped down. New Chair will start in January 2021.
 - Western MA Intergroup will be having a Virtual Alcathon this year from 6 pm on 12/24 to 6 pm on 12/25/20.
 - There will be no Area Meeting this month.
 - Massachusetts State Convention cancelled for 2020.
- **District 3, Todd M., Co-DCM**
- The planning committee has pretty much finalized the District 3/Berkshire Intergroup Workshop. It is going to be held on Zoom on Saturday, October 17th at 11 a.m., and the topic will be: **AA 2020 – Fulfilling Our Primary Purpose in a New Age with 5 amazing keynote speakers.** The last committee meeting is scheduled for this Friday at 6:15 p.m. before the District Meeting (use same login as District Mtg.)

BIG Chairperson's Report, William L.

- Nominations for the positions of Berkshire Intergroup Treasurer and Co-Chair will be held during the New Business part of this meeting. For both Treasurer and Co-Chair two years of sobriety and one year of service is recommended.

Old Business

- The Intergroup Office Manger continues to keep an updated list of the local AA in-person meetings. Please use the AA Group Information Change Form for any Group and/or GSR changes and forward it to registrar@area31aa.org.

New Business

- Karen S., the Intergroup Co-Chair was contacted by someone, who had concerns regarding our 12-Step Phone List that Berkshire Communicators has on file. It has not been updated for a few years now, and some of the time slots may not be covered. Larry B. to contact Berkshire Communicators and get more information for the Group, and obtain a copy of it. This was chaired for our next meeting on November 9th.
- William L. announced that Karen will be moving to BIG Chair in January, and that he was opening up the meeting for nominations for BIG Treasurer and Co-Chair. Robin nominated Gina G. for Co-Chair, and she gracefully accepted; also Robin nominated Melissa K. for Treasurer and she respectfully declined due to a conflict of interest with her job. It was encouraged for all to inform their Groups and any meetings that they attend about the current opened positions. On November 9th the Group will vote.

Motion to close at 7:57 pm – second and accepted; Responsibility Pledge; meeting adjourned.

Please send any corrections, suggestions or comments to #####@#####.###