

Area 31 Meeting Minutes, Nov. 8th, 2022  
Called to order at 7:30 PM

|                                 |                | Jan | March | Apr<br>il | May | Jun<br>e | Aug | Sept | Oct | Nov | Dec |
|---------------------------------|----------------|-----|-------|-----------|-----|----------|-----|------|-----|-----|-----|
| <b>AREA DELEGATE</b>            | Mike B.        | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>ALTERNATE DELEGATE</b>       | Steve M.       | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>AREA CHAIR *</b>             | John G.        | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>AREA TREASURER</b>           | Steve          | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>AREA SECRETARY</b>           | Ray M.         | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <i>AREA REGISTRAR</i>           | <i>Sally</i>   | Y   | Y     |           | Y   | Y        | Y   | N    | Y   |     |     |
| <i>AREA ARCHIVIST</i>           | <i>Carl G.</i> | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>ACCESSIBILITIES CHAIR</b>    | Mike C.        | N   | N     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>ACCESSIBILITIES CO-CHAIR</b> | Bruce V.       | N   | Y     |           | N   | N        | N   | N    | N   |     |     |
| <b>ARCHIVES CHAIR</b>           | Immer C.       | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>ARCHIVES CO-CHAIR</b>        | Kellie C.      | Y   | Y     |           | N   | N        | Y   | N    | N   |     |     |
| <b>CPC CHAIR</b>                | Charlie        | Y   | Y     |           | N   | Y        | Y   | Y    | Y   |     |     |
| <b>CPC CO-CHAIR</b>             | Steve A.       | N   | Y     |           | N   | N        | N   | N    | N   |     |     |
| <b>GRAPEVINE CHAIR</b>          | Jack A.        | Y   | Y     |           | Y   | Y        | Y   | N    | Y   |     |     |
| <b>GRAPEVINE CO-CHAIR</b>       | John           | Y   | Y     |           | Y   | Y        | Y   | Y    | N   |     |     |
| <b>P.I. CHAIR</b>               | John M.        | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>P.I. CO-CHAIR</b>            | Mark H.        | N   | N     |           | N   | N        | Y   | Y    | N   |     |     |
| <i>WEBMASTER</i>                | <i>Bob B.</i>  | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>W. MASS IGP CHAIR</b>        |                | N   | N     |           | N   | N        | N   | N    | N   |     |     |
| <b>BERK. IGP CHAIR</b>          | Susan B.       | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>INSTITUTIONS CHAIR</b>       | John           | Y   | Y     |           | N   | N        | N   | N    | Y   |     |     |
| <i>INSTITUTIONS Co-CHAIR</i>    |                | N   | N     |           | N   | N        | N   | N    | N   |     |     |
| <b>ROUND UP CHAIR</b>           | Yolanda R      | Y   | Y     |           | Y   | N        | N   | Y    | N   |     |     |
| <b>ROUND UP CO-CHAIR</b>        | Steve A.       | N   | Y     |           | Y   | N        | N   | Y    | Y   |     |     |
| <b>WMYPAA</b>                   | Michael R.     | X   | N     |           | N   | N        | N   | N    | N   |     |     |
| <i>WMYPAA CO</i>                |                | O   | N     |           | N   | N        | N   | N    | N   |     |     |
| <b>District 1 DCM</b>           | John P         | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |
| <b>District 1 CO-DCM</b>        | Vacant         | N   | N     |           | Y   | N        | N   | N    | N   |     |     |
| <b>District 2 DCM</b>           | Chris K.       | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |     |

|                          |                                  | Jan | March | Apr<br>il | May | Jun<br>e | Aug | Sept | Oct | Nov | De<br>c |
|--------------------------|----------------------------------|-----|-------|-----------|-----|----------|-----|------|-----|-----|---------|
| <b>District 2 CO-DCM</b> | Kerri O.                         | Y   | N     |           | N   | N        | N   | N    | N   |     |         |
| <b>District 3 DCM</b>    | Tom H.                           | Y   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |         |
| <b>District 3 CO-DCM</b> | VACANT                           | N   | N     |           | N   | N        | N   | N    | N   |     |         |
| <b>District 4 DCM</b>    | Leah D.                          | Y   | Y     |           | Y   | Y        | Y   | N    | N   |     |         |
| <b>District 4 CO-DCM</b> |                                  | Y   | Y     |           | Y   | Y        | N   | Y    | Y   |     |         |
| <b>District 5 DCM</b>    | Tom H.                           | N   | Y     |           | Y   | Y        | Y   | Y    | Y   |     |         |
| <b>District 5 CO-DCM</b> | KATE V                           | Y   | Y     |           | N   | N        | N   | Y    | N   |     |         |
| <b>District 6 DCM</b>    | Jenny A.                         | Y   | N     |           | Y   | N        | N   | Y    | Y   |     |         |
| <b>District 6 CO-DCM</b> | vacant                           | N   | N     |           | Y   | N        | N   | N    | N   |     |         |
| <b>Quorum =18</b>        | * Only votes to make/break a tie | 25  | 26    |           | 22  | 22       | 22  | 23   | 22  |     |         |

**Secretary's Report: NOTE: budget meeting**

**Old Business**

MOTION- A motion was made to fully fund the delegate at next years GSC, \$8,000. The motion passed.

MOTION- A motion was made to fully fund the Area to attend NERASSA in Albany- to budget \$8000. The motion passed.

MOTION-To cancel the October area meeting due to the Fall assembly October 15<sup>th</sup> and 16<sup>th</sup>. Passed unanimously.

**New Business**

**Treasurer's Report:**

BUDGET MEETING, requests from all committee's and DCMs were made.

Acc-\$800, Arch-\$600, CPC- \$250, PI (same as last year), D1- \$300, D2-\$600. D3- \$600, D-4 \$300, D5\$300, D6 \$1200 (includes request for hybrid capabilities).

Notes: D3 - for extra workshop, D-6 for hybrid.

3 budgets will be submitted for a vote next meeting.

**Registrar's Report:**

1 thing tonight, at Fall assembly, GSR's were interested in how to obtain the new (latest) group numbers. Made a list of all groups, with the new numbers.

Noted: Will be updating handbook, looking for an editor.

**Area Archivist Report:**

Nothing to report, was on vacation.

**Webmaster:**

In reference to Sally's report, will put the new group numbers on area website if area agree's. Nothing new. Please delete your old emails to pass off a clean mailbox to the incoming chir. If you need to figure out your password, please let me know. NERAASA information is on the website for registration and hotel.

## **Accessibilities**

## **Archives**

Boards are available for anniversaries.

## **CPC**

## **Grapevine**

## **PI**

## **Round Up-**

## **Berk IG**

**Institutions-** mentioned open positions for treasurer & secretary,

**WMIG** – No Report

**WYPAA-** NO REPORT

## **AD-HOC Committee -to Define the Webmaster Role**

### **District 1**

### **District 2**

### **District 3**

### **District 4**

### **District 5**

**District 6** - Requested \$800 extra for hybrid capabilities. Area voted, passed 16-0.

## **Delegate's Remarks**

NERAASA, & final report came out- email was sent about list not sent... hopefully will have this weekend. Wonder if there are really 300 groups, would be a big job to find out.

## **Alternate Delegate Remarks:**

Mass State convention planning committee meets every odd month, last Tuesday, Starting again in January. Convention is this Friday, is now \$30 to get in & hotel is full price. Looking forward to start doing the new and improved GSP presentation- Please plan on having it early in the year. Attempt to have done before Feb 15<sup>th</sup>.

## **Area Chair Remarks:**

SVC manual meeting the 3<sup>rd</sup> Wednesday, Concept meeting is 1<sup>st</sup> Thursday every month. Recommend the website, USE IT !, has all the info and area happenings

**Old Business**

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MOTION-To cancel the October area meeting due to the Fall assembly October 15<sup>th</sup> and 16<sup>th</sup>. Passed unanimously.

**New Business**

Vote on extra funds for D-6, passed unanimously.

Motion to close

Next meeting 12/14/2022

RESPECTFULLY SUBMITTED

Ray M

Area 31 Secretary

Western Mass General Service