

Area 31 Zoom Meeting Minutes August 12, 2020  
Called to order at 7:30 PM

		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>AREA DELEGATE</b>	Paul H.	Y	Y	Y	Y	Y	Y	Y	Y				
<b>ALTERNATE DELEGATE</b>	Mike B.	Y	Y	Y	Y	Y	Y	Y	Y				
<b>AREA CHAIR *</b>	Steve M.	Y	Y	Y	Y	Y	Y	Y	Y				
<b>AREA TREASURER</b>	Ray M.	Y	Y	Y	Y	Y	Y	Y	Y				
<b>AREA SECRETARY</b>	Renee F.	N	Y	Y	Y	Y	Y	Y	Y				
<b>AREA REGISTRAR</b>	Sonja P.	Y	Y	Y	Y	Y	Y	N	Y				
<b>AREA ARCHIVIST</b>	Bobbi P.	N	Y	Y	Y	Y	Y	Y	Y				
<b>ACCESSIBILITY CHAIR</b>	Joe K.	Y	N	Y	N	Y	N	N	Y				
<b>ACCESSIBILITY CO-CHAIR</b>	Erick M.	N	Y	Y	N	N	N	N	N				
<b>ARCHIVES CHAIR</b>	John G.	Y	Y	Y	Y	Y	N	Y	Y				
<b>ARCHIVES CO-CHAIR</b>	Carol L.	Y	Y	N	Y	Y	Y	Y	Y				
<b>CPC CHAIR</b>	Dawn T.	Y	Y	Y	Y	Y	Y	Y	Y				
<b>CPC CO-CHAIR</b>	Mike R.	N	Y	Y	Y	Y	N	N	N				
<b>GRAPEVINE CHAIR</b>	Immer C.	Y	Y	Y	Y	Y	Y	N	Y				
<b>GRAPEVINE CO-CHAIR</b>	Jennifer E.	Y	Y	Y	Y	Y	Y	Y	Y				
<b>P.I. CHAIR</b>	Michael C.	N	Y	Y	Y	Y	N	N	Y				
<b>P.I. CO-CHAIR</b>	Karl H.	Y	Y	Y	N	N	N	N	N				
<b>WEBSITE CHAIR</b>		Y	Y	Y	Y	Y	Y	Y	N				
<b>WEBSITE CO-CHAIR</b>		N	Y	Y	Y	Y	Y	N	Y				
<b>WEBMASTER</b>	Bob B.	Y	Y	Y	Y	Y	Y	Y	Y				
<b>W. MASS IGP CHAIR</b>	Mike R.	Y	Y	N	N	N	N	N	N				
<b>BERK. IGP CHAIR</b>	Mike M.	N	Y	N	Y	Y	Y	Y	Y				
<b>INSTITUTIONS CHAIR</b>	Charlie M.	N	Y	N	N	N	Y	Y	N				
<b>INSTITUTIONS Co-CHAIR</b>	Michelle	N	Y	Y	N	N	N	N	N				
<b>ROUND UP CHAIR</b>	Yolanda R.	Y	Y	N	Y	N	Y	Y	N				
<b>ROUND UP CO-CHAIR</b>	Andy D.	Y	Y	Y	N	Y	Y	Y	Y				
<b>NEYPAA Liaison</b>	Michael R.	N	X	X	O	O	X	X	X				
<b>NEYPAA Co-Liaison</b>	Charlie D.	N	X	O	O	O	O	N	O				
<b>District 1 DCM</b>	Joe B.	Y	Y	Y	Y	Y	Y	N	Y				
<b>District 1 CO-DCM</b>	Aaron P.	Y	Y	N	Y	N	N	N	N				
<b>District 2 DCM</b>	Suzanne L.	Y	Y	Y	Y	Y	Y	N	Y				

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<b>District 2 CO-DCM</b>	Anne M.	Y	N	N	Y	Y	Y	N	Y				
<b>District 3 DCM</b>	Lisa L.	N	Y	N	Y	Y	N	Y	Y				
<b>District 3 CO-DCM</b>	Tom H.	N	Y	N	Y	Y	Y	N	Y				
<b>District 4 DCM</b>	Emily C.	Y	Y	Y	Y	Y	Y	N	Y				
<b>District 4 CO-DCM</b>	Steve B.	Y	N	N	Y	Y	Y	Y	Y				
<b>District 5 DCM</b>	Bill H.	Y	Y	Y	N	Y	N	N	N				
<b>District 5 CO-DCM</b>	Vicky W.	N	Y	Y	Y	Y	N	Y	N				
<b>District 6 DCM</b>	John M.	N	N	Y	Y	Y	Y	Y	Y				
<b>District 6 CO-DCM</b>	Corbin R.	Y	Y	Y	N	N	N	N	N				
<b>Quorum =18</b>	* only votes to make/break a tie	23	30	24	25	26	22	17	23				

### **Secretary's Report:**

#### Old Business

- Tabled vote until September's Area Meeting, regarding Area 31 Website be translated in Spanish.

#### New Business

- Group Inventory can be conducted through Area Zoom Account. Group members need to notify the Area Chair and an inventory can be scheduled and completed through a on-line setting/meeting.

New Committee Member: Co-DCM for District 3  
Website Chair & Co-Chair is no longer full.

### **Treasurer's Report:**

Beginning July Balance	<b>\$ 6,939.64</b>
Group Contributions:	<b>\$ 1,324.80</b>
Total Area Expenses:	<b>\$ 351.69</b>
Closing July Balance:	<b>\$ 7,912.75</b>
Plus - Prudent Reserve:	<b>\$ <u>8,500.00</u></b>
Total Funds Available:	<b>\$ <u>16,412.75</u></b>

### **Further comments:**

- Contributions in July 2020 have **decreased** by **\$1278.05** from contributions in July 2019.
- There were **12** contributions made in July 2020.
- Contributions July 2020 YTD have **decreased** by **\$1678.49** from contributions July 2019 YTD.
- Church Closings Effected Group Contributions again in July
- See Treasurer's spreadsheet for further detail.

The PayPal account has been set up since July 2<sup>nd</sup>, we do have the tax exempt, non-profit status, granting Area 31 the 2.2% rate.

I received the \$600.00 refund from Woodcock Free Academy for spring assembly rental and have applied it back to our yearly spreadsheet.

### **Registrar's Report:**

- 1 group change and 2 GSR change.
- If groups/districts have any questions for the registrar or would like registrar to attend district meeting call #413-824-6371.
- In need of District 4 zoom information.
- Registrar will be following up with GSO regarding registering zoom meetings separate from regular meeting. Will provide this information after contacting GSO.

### **Area Archivist Report:**

- Nothing going on.
- History books recorded up to 2015. Will work on updated to present date through on-line meeting.

### **Webmaster:**

- Zoom meeting information is missing from Website. Will extend this information until the 1<sup>st</sup> of the year.
- Trying to get Paypal tab in website- to be able to reflect who is donating, members/non-members.
- We are letting the newcomer down by not having updated on-line meetings available on the website. Only 4 zoom meetings are reflected on the Area 31 meeting guide. Intergroup has abandoned this meeting guide. Webmaster would like to update this information. If any group would like their on-line meeting information reflecting on the meeting guide, contact Webmaster.

### **Accessibility:**

- Attempting to contact and communicate with Co-Chair. Unsure of whats going on with the hot-line.

### **Archives:**

- 1<sup>st</sup> on-line committee meeting held last Tuesday at 6:30 pm, 1<sup>st</sup> Tuesday of the month. Change of time due to conflict of zoom meeting.
- Reviewed Area Minutes from 2015 to present.
- Will update Area handbook.

### **CPC:**

- We have met twice since the last Area Committee meeting:

July 14, 2020

- 12 members attended the Area CPC meeting via Zoom.
- We provided the CPC letter to professionals informing them of virtual meetings as a resource to the Institutions Committee and the Pioneer Valley Emergency Nurses Association for their consideration/use.
- Our commitment to Mass Rehab has been put on hold until further notice.
- Berkshires CPC meets the last Tuesday each month at 6pm via Zoom. They are currently identifying institutions to contact to offer to presentation.
- 3 members provided mock presentation to familiarize the committee with a CPC commitment. We will continue this process moving forward.

August 11, 2020

- 9 members attended the Area CPC meeting via Zoom.
- We provided the CPC letter to professionals informing them of virtual meetings as a resource to the Public Information Committee and the Behavioral Health Network Crisis Management teams for their consideration/use.
- Commitment to American International College is scheduled for August 27, 2020 @ 1:15pm to Nursing Program's senior class and faculty.
- Commitment scheduled for late September to the Pioneer Valley Emergency Nurses Association via Zoom
- Berkshires CPC worked with our Delegate to submit a nomination for a Class A Trustee.
- 3 members provided mock presentation to familiarize the committee with a CPC commitment.

## **Grapevine:**

- 5 Grapevine Reps present.
- Planning for a on-line Workshop, possible weekend in October:  
2-3 speakers sharing on their experience with the Grapevine.  
More information to come.  
Possible writing workshop.

## **Public Information:**

- No one wanted a zoom commitment.
- Mailed out letters-contact this way to find out if commitments can resume.
- Mock presentations.
- Radio show- Emailed 1<sup>st</sup> of the month. Not accepting calls or emails- playing old recordings.

## **Website Committee:**

- Sally's Suggestions: Make reopening plans PDF accessible to ALL.
- Area 31 contributions easier accessible.

## **Western Mass Round Up:**

- Met tonight, August 12th through a zoom meeting. Wrap up mtg for Delegate's Report.
- Mtg 9/13 @ 5pm: 104 Ramon Circle South in Agawam Vet's Center as well as on-line mtg.
- Voting on maintaining chair for Round Up- not sure if Round Up will be in person for the Spring of 2021.

## **Invited Committees**

### **Berkshire Intergroup:**

- Monday- 1<sup>st</sup> meeting since March.
- Zoom info reflected on the website for year also given to Webmaster.
- Nominations in Sept. for open positions.
- Workshop discussed in collaboration with District 3: Re-opening in person meetings.
- Issues: Women's mtg: ½ group wants in person mtg and ½ group wants to continue on-line. Berk IG offered assistance.
- Will compose a list of all in person's meeting.

### **Institutions:**

- No report.

### **Western Mass Intergroup:**

- No Report

### **NECYPAA**

- Mtg Sunday- 7/26: 7 members attended.
- Possibly an in person mtg this Friday.
- Treasurer replaced with new member, current treasurer moved.
- Forms of communication have been using Facebook Messenger. Possibly going back to emails.
- In-person conference in December- not looking good. More information to come. Possible postponement until the following year, 2021.
- On-line mtg held every last Sunday of the month. Feeling disconnected with the committee, this is why they are trying to have an in-person mtg.

## **DISTRICT REPORTS**

### **District 1:**

- Mtg held this month.
- Groups in Spfld are opening up: Forest Park-Trinity Church, Serenity Club, Est Spfld Grp. Possible openings in

### **District 2:**

- July's mtg had 6 GSRs attended.
- Box 459 was voted to discuss @ district mtg.
- Mulberry Street, Alanon Club mtg in person.
- How to hand out books/literature during mtgs?
- August mtg had 4 GSRs.
- Daily reflections continues to meet 7 days a week, 40+ people and virtual basket.
- Wildcats Step Mtg: Changed time-8 pm to 9 pm
- Hand in hand- West Spfld, not mtg in person or on line. GSR will reach out to grp members to find out status of the grp.

### **District 3:**

- July mtg: 4 GSRs
- Lenox BB grp: Sober houses watching mtgs on-line (zoom). Berkshire Women's grp: newcomers found their mtg.
- Voted new Co-DCM.
- Discussed workshop.
- Grps had lots of questions regarding the translation of Area 31 handbook.
- 14 grps are now mtg in person.

### **District 4:**

- 3<sup>rd</sup> Tuesday of the month, 10 GSRs. New GSRs attended.
- Continue to discuss Workshop: 3 Legacies in the Time of Covid.
- Conversations about resuming in person mtgs.
- NY IG- zoom free options.

### **District 5:**

- No report.

### **District 6:**

- 7/20 on line mtg. 8 GSRs
- District has in person and on line mtgs.
- Whip City nooner meets 7 days a week, in person depending on weather. Young People's- New location, Holy Cross Church. Women's Tues/Wed mtgs Hybrid mtg.

### **Delegate's Remarks**

- If interested in obtaining copy of the Delegate's report, Virtual or hard copy, email the Delegate.
- 2021 GSC- has been decided to go virtual.
- NERD 2021, not going to happen rescheduled to 2023, will occur in Western Mass.
- NERASSA 2021, virtual
- NERF (General Service Road Show) will be 1 day Forums: 11/7/2021 Western USA and Canada. 11/14/21: Eastern USA and Canada.

### **Alternate Delegate Remarks:**

- 2.3 to 2.5 million for event insurance- getting back money from the insurance.
- Alt. Delegate doing National Mtg
- Date of GSC- April 18-24, 2021
- Revenue: Contributions have increased 1.1 million, \$355,000 increase in the 1<sup>st</sup> 6 months compared to 2019.

**Area Chair Remarks:**

- Service Manual: 8/19 7:30 pm on line mtg
- Concepts Mtg: 9/3 7:30 pm on line mtg
- DCMs and Groups- PO Box functioning properly- treasurer will retrieve them, donations still needed & accepting donations through PO Box.
- Motions made on the floor need to take as much time as possible to get area conscience which is valuable. Committees have the ability and responsibility to table any motions made.
- Fall Assembly: location hasn't been located due to most likely needing to be an on-line assembly. Agenda of this assembly will be the conference materials not discussed during the previous assembly.

**Old Business:**

- Tabled vote regarding Area 31 website being translated to Spanish.

**New Business:**

- No new business

The meeting closed with the Responsibility pledge at 9:32 pm.  
NEXT Meeting will be held on 9/9/2020 at 7:30 pm. Location TBD