

Area 31 Website Committee
Meeting of September 28, 2016

Attending:

Chair—Sally
Co-Chair—Terri
Webmaster—Bob
Group representative—Lauren from Scrambled Eggs
Area Delegate—Mark

- The meeting began with a moment of silence followed by the Serenity Prayer.
- The Committee reviewed minutes from the August meeting and the agenda for tonight’s meeting.
- Reports:
 - Group rep: The new rep from the Scrambled Eggs Group was welcomed to the Committee.
 - Webmaster: Planning to attend the November meeting of NAATW (National AA Technology Workshop). Most of the Handbook is now on the website, both as a set of web pages and as a downloadable pdf. The Committee looked at some sample pages and thanked the Webmaster for all his hard work.
 - Chair and Co-Chair: No reports other than the agenda items below.
 - Area Delegate: Mark mentioned items coming up at the Conference, including revisions to several chapters of the Service Manual, and revisions to the Concepts to show how they are applicable to service generally and not just the General Service Conference.
- Discussion:
 - The Committee will to add a sentence to the “How to Post” flyer reflecting last month’s decision to post event flyers from invited committees such as Western Mass Intergroup.
 - The Committee began discussion of its budget request for 2017, due at the November Area Committee meeting, by reviewing expenditures to date for 2016. We will nail down our request at our October meeting.
 - The Committee discussed the request from the Area Inventory Ad Hoc Committee for a list of duties (job description) for group representatives. We reviewed our “Welcome Letter” developed in 2014 for new reps, where we list the following responsibilities of a Website Committee representative:
 1. To communicate information through the group representatives to and from the committee to their Home Groups
 2. To understand, help define, and help achieve committee goals
 3. To be familiar with the website
 4. To help increase awareness of the website in our areaThe Committee’s sense is that these duties are still the right list.
 - We continued work on the online Handbook.
 - In connection with the Webmaster’s many hours of work on the Handbook, and on several previous large projects like NERAASA 2016, we returned to the topic of compensation for the Webmaster’s work over and above his service contributions. We will propose to the Area that the Webmaster be compensated or reimbursed on a special-project basis, beginning with his work on the online Handbook.
 - The Committee briefly discussed topics to be included in the Chair’s Fall Assembly report.
- The meeting ended with the Responsibility Declaration.