Area 31 Website Committee
Meeting of May 25, 2016

Attending:
       Chair—Sally
       Co-Chair—Terri
       Webmaster—Bob
       Group representatives—Jim (I-Opener, Florence)
       Alternate Delegate—Mike

The meeting began with a moment of silence followed by the Serenity Prayer.

- The Committee reviewed minutes from the March meeting and the agenda items for tonight's meeting.

- Reports:

  - Group rep report: Some group members find the website a bit complicated.
  - Webmaster: Continued discussion of how to keep new committee and district chairs informed about posting material on the website.
  - Chair and Co-Chair: No report other than discussion items described below.
  - Alternative Delegate: Mass State Convention planning meetings on the last Tuesday of odd months. District 6 Workshop June 25, 1-4, at Western Mass Hospital in Westfield. The Area 31 projector is kept by the Alternate Delegate, should the Website Committee and/or Webmaster ever need it. Mike also encouraged us to email documents to the Delegate, Alternate Delegate, and Area Chair if we want the three of them to mention things as they travel around to committees and districts.

- The Committee discussed its Round-Up session, which unfortunately again had almost no attendees. We will ask the 2017 Round-Up Committee to move our time slot out of the lunch hour, and maybe also move our meeting room up to the main Round-Up floor (if we are in the same hotel).

- The Committee reviewed and edited a draft of a flyer for new and current Area Committee members about how to post things on the website. We also discussed a possible Website Committee Workshop for the Area Committee, probably at a time separate from the regular monthly Area Committee meeting.

- The Committee took a first look at a draft of guidelines for handling the Area Handbook when it is ready for posting on the website. We will return to this.

- The Chair will ask for the Area Delegate's help in surveying other areas about whether they compensate their webmasters (or others), and if so, by what formula.

The meeting ended with the Responsibility Declaration.