

Sept 23rd, 2015 ~ Website Committee Meeting

Attending ~

Chair (Mary), (Co-Chair) Sally, Webmaster (Bob), The Holyoke Step Group Rep (Chris), The Holyoke Group (Frank)

**Julio and Jose ~ Spanish Community (assisting with Bi-Lingual translation)

Aug Minutes were reviewed ~

Feed back from groups ~ none

Visitors ~ Delegate ~ Anne

*Assembly Reminder Oct 17th & 18th ~ Final Conference Reports coming soon!

Old Business ~

1. Security Certificates – Bob is working on ~ this funding was approved by the Area (Aug Meeting), however Bob has new information to present to the Area regarding this issue ~ Bob will review with the Area at the Dec Meeting ~
*If an alternative access to e-mail becomes available (that does not involve the Security Certificate prompt to pop up), the Webmaster will distribute instructions via the Area Secretary to inform ~
2. The concern around sharing website material to other Areas/Districts is currently tabled until the Area checks with Archives information to see if this issue was decided upon prior ~
3. Bi-Lingual (Spanish) ~ Julio and Jose were present ~ Julio (who is currently working on NERAASA Spanish interpretation), will also begin working on translating the Website “Statement of Purpose” ~ We discussed ideas around committees being responsible for the translation of their own individual flyers, or possible interim arrangements ~ we will continue to work on this ~
4. Website Boards ~ The creation of Website Boards are in process and we are hoping to have them completed for presentation at the MA State Convention

New Business ~ *will need to discuss Budget at the October meeting

*Website on-going concern ~

** There is a critical need for a Back-Up Webmaster (AKA, Web Editor)~ this matter has been getting overlooked, but we really do need someone to step up or come forward and consider assisting Bob ~ the website is expanding and the responsibility is requiring more and more time ~ (NERAASA 2016, Bi-Lingual possibilities, etc.)

Closed with the “I Am Responsible

*Next Meeting will be Oct 28th 2015

Respectfully submitted,

Mary