

7/23/2014 Web-site Committee minutes

Attending were the Webmaster (Bob), Chair (Carl), Co-chair (Mary), Cold Spring Group (Gary), The Step Group (Ed), Holyoke Group (Sally), Alternate Delegate (Mark).

Bob brought up discussion of the transfer of the e-mail addresses to the new shortened version as per the past Area committee motion. There are some logistical considerations mainly surrounding getting users to submit, or change passwords to new account, as well as timing issues. Bob will set up new accounts, and make presentation to Area Committee with instruction. He will follow this with a contact e-mail to users to initiate change over, and to assist those that may not currently using the Area addresses.

Mary made a presentation to the committee with some initial thoughts in the development of the Area website flier. She asked for input from those present. Going forward she will create a 1<sup>st</sup> draft to present to the committee for next month.

Bob spoke to the creation of an online group registration form for use by the Area Registrar. There are many concerns mainly centering around security, and logistics. This would be a large undertaking.

Carl presented the 1<sup>st</sup> draft of the Back –up Webmaster requirements for the committee to review and discuss at next month's committee meeting.

Our next committee meeting will be August 27, 2014