

2/26/2014 Web-site Committee minutes

Attending were the Webmaster (Bob), Chair (Carl), The Step Group (Ed), Holyoke Group Sally, Cold Spring Group (Gary), Area Chair (Paul)

We welcomed a new representative from the Cold Spring Group (Gary)

Bob presented his written instruction for the backup tutorial. We had another member (Sally) follow the directions on a laptop while the rest of the committee observed. She logged in and made some edits to the website. This took the majority of the meeting. The committee chair will e-mail a copy of the instructions to the committee for review and refinement if necessary.

Copies of the Area11 website pamphlet were handed of for committee members to review and make notes for further discussion and development of something similar for Area 31.

The Area Chair made his presentation.

The meeting finished with Ed's presentation of the first draft of the new representative introduction letter. Each member received a copy and will review for discussion at our next meeting.

Our next committee meeting will be March 26, 2014