11/27/2013 Web-site Committee minutes

Attending were the Webmaster (Bob), Co-chair (Carl), The Step Group (Sarah), Area Chair (Mark)

We finalized the Content Submission Guidelines.

The committee proposal will be brought to the next Area meeting Dec.11 for area approval.
It was decided that because this effects the areas site that it should be brought before them.

Our next priority is to develop a web master back-up tutorial.

Going forward, two ideas that came up are an introduction letter for new representatives, and a copy of an Area11 website pamphlet to help inform what their site is and does was brought. We will pursue something similar for our area.

Our next committee meeting will be a week early December 18, 2013