

Area Inventory Ad Hoc Committee Meeting  
October 6, 2016  
474 Pleasant St.  
Holyoke, MA

Meeting started at 6:15 pm

Moment of silence

Serenity Prayer

4 members in attendance

Need to reach out to Julio, Derek, Alex, & Ben by phone about the Ad Hoc Committee.

Step 1: "Determine the Issues" is complete.

Step 2: Make recommendations to the Area

It was stated that the recommendations can be brought to the Area piecemeal.

-How to pass "it" on

-What happens to documentation when a DCM or Committee Chair leaves their position unexpectedly?

-Each district makes a document

-District meeting format

-Elections: procedure for electing DCM, CoDCM, LCM, Secretary

-Expectations or job description for LCM and Secretary

-How does the District plan a workshop?

- Have DCM meeting with all the districts and the Area Chair

- Is the current district or committee held to motions passed tears before any of the current members were in their respective service positions?

-Ad Hoc committee will make up a questionnaire for the Districts

-Pass the word that the Area Archives may have answers to many questions about how a District or Committee did things in the past

-Committees should prepare their own "committee specific" document

-Homework

-Call area committee members or DCMs

-What information is important to pass on?

-What information do you wish was passed on to you?