

**Area 31 Website Committee Minutes**  
**Meeting of December 27, 2017**

Present:

Chair – Terri, Ben – incoming Chair  
Co-Chair – Steve, Amy – incoming Co-Chair  
Webmaster –  
Web Editor - Sally  
Group representative – none  
Area Delegate – Mark

- The meeting began with a moment of silence followed by the Serenity Prayer.
- The Committee reviewed minutes from the November meeting and agenda items for tonight's meeting.
- Reports:
  - Group reps: None present
  - Delegate: Mark will be chairing a Service Manual meeting which is replacing the Traditions meeting. There will be a new, updated Service Manual coming out soon. Mark will be the Chair of the 2018 MA State Convention and encouraged us all to get involved.
  - Webmaster: Bob is working on updating the Theme of the website
- Discussion:
  - Terri will print the updated websites handouts.
  - Steve purchased new tri-fold boards and a table cover with website address printed on it.
  - Remind District and Committee Chairs that the Area31 Website posts service related flyers and events such as group anniversaries should be sent to the Inter-group website to be posted.
  - At Area Committee meeting announce to groups that the website committee is available to come to their Districts and groups.
    - Continue to invite suggestions from all in Area 31 about how the website can serve the Area
- The meeting ended with the Responsibility Declaration.