

Area Chair – Sue was tickled to be present and gave report.

- Area meeting 12/14 at 7:30.
- Thank you everyone at Institutions for service.
- Monthly concept and traditions meetings held at Intergroup.
- Contact Areachair@area31aa.org to have area put on meeting at your home group or do a group inventory. Past delegates are available.
- Explore Area31aa.org.
- Trustee at Large U.S. is available to share his experience at a dinner on 1/14 at East Mountain Country Club. Tickets are \$35.

CPC – Betty was present and gave report.

- Fulfilled AIC and DCF in Holyoke commitments.
- CPC is available to present to any facility holding new Institutions commitments.

Berkshires Institutions – Kate was present and gave report.

- Kate rolled in as new chair. New co-chair also rolled in.
- Have had more support, but still have 10 open meetings.
- No Bridging the Gap calls.
- Had another complaint from CSS, 2 people must sponsor and attend commitments from now on.

PI – Chris was present and gave report.

- Chris rolling in as chair.
- Many commitments available.

Commitment Updates

Northern Hope – last month turned away because another meeting was already happening. This month the meeting was held. 2 floors with 2 different programs has caused a lot of confusion.

Hampden County Men's Spanish – commitment day changed resulting in lower attendance.

Carlson 1st Thursday – Have had a lot of support.

Cybulski – in need of support.

Rich gave definitions of “Roll Ins” and “Roll Outs”, it is suggested sponsors have one year of sobriety, and alternates have 6 months of sobriety.

ROLL OUTS

- Anevay – Phoenix 1/3 Saturday
- Charlie – Phoenix 3rd Wednesday
- Lina – Chicopee Women's Saturday

ROLL INS

- Charlie – 2nd Saturday Phoenix House
- Melissa – McGee Unit
- Lynn – Chicopee Women's 1/3 Monday

OLD BUSINESS

NEW BUSINESS

Berkshires Intergroup has extra funds that they would like to donate. Motion made to accept funds from Berkshires Intergroup, after discussion, motion was tabled. Holly thanked all who attended Institutions workshop. Jerry brought up discussion of donating seed money to Berkshires Institutions for workshops.

ADDITIONAL MOTIONS:

- Motion was made and passed to spend \$1628.17 on books.

Elections

Area Chair, Sue, facilitated Institution Committee elections

- Co-chair – Erick
- Secretary – Melissa
- Treasurer – Lauren
- Librarian – Victoria

The meeting was closed with the Responsibility Declaration.

Your 2016 Institution Committee

Chair	Rich J
Co-chair	Holly W
Secretary	Lauren W
Treasurer	Susan R
BTG	Chuck
Librarian	Andy
Liaison	Jerry
Berkshires	Darren M.

Respectfully submitted,

Lauren W.
Secretary Institutions Committee